

BOROUGH OF LAUREL SPRINGS
REGULAR MEETING OF MAYOR AND COUNCIL
MONDAY, MARCH 09, 2020
MAYOR THOMAS A. BARBERA PRESIDING

SALUTE TO THE FLAG AND MOMENT OF SILENCE was led by Mayor Barbera

OPEN PUBLIC MEETINGS LAW – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Retrospect and the Courier-Post on January 7th, 2020 and posting on the Borough Website and bulletin board in the Borough Hall.

ROLL CALL recorded as present: Cruz, DelPidio, DiMarco Riondino and Redstreak with DiGregorio absent.

ENGINEER'S REPORT – Jeff Hansen – Environmental Resolutions

CAPITAL ITEMS

1. NJDOT Local Aid Grant Applications – FY2018

The Borough was awarded a Municipal Aid Grant in the amount of \$195,000.00 for the Reconstruction of Arch Avenue. Construction was substantially completed in July 2019 and punch list items were completed in September 2019. The final pay estimate and change order were approved by Council at their September 9, 2019 meeting. We are currently processing paperwork for submission to NJDOT so that the Borough can receive the outstanding 25% of the grant reimbursement.

2. NJDOT Local Aid Grant Applications – FY2019

ERI's proposal for engineering design and construction management services was approved by the Governing Body at the October 14, 2019 Council Meeting. The field survey work and base plans have been completed. We are currently working on completing the Plans and Specifications in time to have the project out for bid during the spring of 2020.

3. NJDOT Local Aid Grant Applications – FY2020

The Borough was recently awarded a NJDOT FY2020 Municipal Aid Grant in the amount of \$240,000.00. The grant includes funds for the reconstruction of Hemlock Avenue (between White Horse Pike and Stone Road) and Madison Avenue (between White Horse Pike and Stone Road. Our office has provided a proposal for engineering design and construction management services, dated March 4, 2020, for the Governing Body's consideration.

OTHER PROJECTS

4. Laurel Whitman Urban Renewal (Former Municipal Building Redevelopment Site)

The project is nearing completion, with the site work being approximately 95% complete to date. The final paving of the parking lot was being completed on November 25, 2019. ERI is providing construction inspections of the work as necessary. Once the project is substantially completed a punch list will be issued.

5. New Jersey American Water Remediation Project - Grand Avenue

New Jersey American Water is still in the process of completing the roadway restoration associated with the recently completed environmental remediation work along Grand Avenue adjacent to their well site. The work is occurring directly in front of the Jack Hagen Recreation Center. The sanitary sewer main tie-in for their facility has been completed. The excavated area of the roadway has been backfilled and restored with dense graded aggregate subbase and asphalt base course has also been installed. The 2" thick top course of paving will be installed in the spring in order to allow the excavated area the opportunity to settle prior installing the top course. We will provide oversight of the top course paving when constructed.

6. Laurel Lake Dam

NJDEP requires that dams that fall within the classification of Laurel Lake Dam be inspected at a minimum of once every four (4) years. The last inspection of the dam was completed by ERI during 2016, meaning that an inspection and report is due during 2020. Our office provided a proposal to complete the inspection and report, dated February 21, 2020 for the Governing Body's consideration.

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APPROVAL OF MINUTES

- Regular Meeting of Monday, February 24th, 2020
- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with DelPidio, DiMarco, Riondino, Cruz and Redstreak in favor, none opposed and none abstaining.

ORDINANCES- Introduction

- **#842-2020- AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**
 - The motion to introduce by Councilman Redstreak was seconded by Councilman Cruz, with DelPidio, DiMarco, Riondino, Cruz and Redstreak in favor, none opposed and no abstentions.
 - The Second Reading, Public Hearing and Adoption are scheduled for Monday, April 6th, 2020 at 7 pm in the Laurel Springs Recreation Center, 820 Grand Avenue, Laurel Springs NJ 08021.
- **#843-2020- AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 101 OF THE CODE OF THE BOROUGH OF LAUREL SPRINGS ENTITLED "CONSTRUCTION CODE UNIFORM FEE SCHEDULE"**
 - The motion to introduce by Councilman Redstreak was seconded by Councilman Cruz, with DelPidio, DiMarco, Riondino, Cruz and Redstreak in favor, none opposed and no abstentions.
 - The Second Reading, Public Hearing and Adoption are scheduled for Monday, April 6th, 2020 at 7 pm in the Laurel Springs Recreation Center, 820 Grand Avenue, Laurel Springs NJ 08021.

RESOLUTIONS

- **#038-2020-AUTHORIZING AWARD OF CONTRACT PURSUANT TO CAMDEN COUNTY COOPERATIVE PRICING SYSTEM BID A-41/2019 SIX MONTH OPTION FOR THE PROVISION OF COPY AND COMPUTER PAPER AND ENVELOPES**

WHEREAS, the Borough of Laurel Springs is part of the Camden County Cooperative Pricing System; and

WHEREAS, the Camden County Board of Chosen Freeholders awarded a contract to various vendors for Bid A-41/2019 Copy, Computer Paper and Envelopes commencing September 1, 2019 through February 28, 2020, with a six month option to renew; and

WHEREAS, the Camden County Board of Chosen Freeholders exercised the six month option and each participating Cooperative Member in the Cooperative is authorized to enter into this extension option directly;

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Laurel Springs, County of Camden that the six-month extension option Bid A-41/2019, Copy, Computer Paper and Envelopes is hereby approved.

- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with DelPidio, DiMarco, Riondino, Cruz and Redstreak in favor, none opposed and none abstaining.

- **#039-2020- CANCELLING SEWER UTILITY UNIT AT 626 PARK AVENUE**

WHEREAS, the structure situated at 626 Park Avenue has been inspected by the Sewer Utility Supervisor, and found to contain two (2) sewer units; and

WHEREAS, the property owners, Joseph and Jill Cruz, have requested removal of one unit currently assessed to this property;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs, in the County of Camden, and the State of New Jersey, that one unit for Account #618 for 626 Park Avenue, be reducing the sewer utility billing from three (3) to two (2) take effect the 2020 billing year.

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- The motion to approve by Councilman Redstreak was seconded by Councilwoman DiMarco, with DelPidio, DiMarco, Riondino and Redstreak in favor, none opposed and Cruz abstaining.
- **#040-2020- APPROVING TRANSFER BETWEEN 2019 APPROPRIATION RESERVES BOROUGH OF LAUREL SPRINGS**

WHEREAS, NJSA 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and;

WHEREAS, NJSA 40A:4-59 further allows transfers to be made from unexpended balances to those reserve accounts which are expected to be insufficient, during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Laurel Springs that the following transfers between 2019 Appropriation Reserves be approved:

GENERAL FUND

<u>Account #</u>		<u>FROM</u>	<u>TO</u>
1-25-240-103	Police Department - SW		\$1,800.00
1-27-350-105	Board of Health - SW		100.00
1-28-370-102	Parks Commission - SW		100.00
1-30-415-101	Accum. Leave Compensation - SW	2,000.00	
	TOTAL	<u>\$2,000.00</u>	<u>\$2,000.00</u>

SEWER UTILITY

<u>Account #</u>		<u>FROM</u>	<u>TO</u>
7-55-500-515	Administration - OE	\$500.00	
7-55-502-513	Operations - OE		\$500.00
	TOTAL	<u>\$500.00</u>	<u>\$500.00</u>

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• **#041-2020- CERTIFYING COMPLIANCE WITH N.J.S.A. 40A:4-5 AS AMENDED BY P.L. 2017, c.**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Laurel Springs hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with DelPidio, DiMarco, Riandino, Cruz and Redstreak in favor, none opposed and none abstaining.
- **#042-2020-AWARDING QUOTE OF COMMEXIS CORPORATION FOR WEBSITE DEVELOPMENT AND MAINTENANCE** – *this resolution was tabled pending additional conversation with CFO Ciminera.*
- **#043-2020-FOR RENEWAL OF MERCANTILE LICENSE**

WHEREAS, Mayor and Council of the Borough of Laurel Springs have passed an ordinance establishing Chapter 169 of the code of the Borough of Laurel Springs, known as "Mercantile License"; and

WHEREAS, a license is required to operate or conduct any business establishment in the Borough of Laurel Springs; and

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs that the proper investigation has been made and the following applicants have complied with the general laws and statutes of the state and the ordinance of the Borough of Laurel Springs.

BE IT FURTHER RESOLVED, that approval has been granted by Mayor and Council for RENEWALS OF "MERCANTILE LICENSE" for:

- Bombay Bazaar-415 N White Horse Pike
 - Makers Workshop- 801 W Atlantic Ave
 - Lisa Ward Photography- 654 E Atlantic Ave
- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with DelPidio, DiMarco, Riandino, Cruz and Redstreak in favor, none opposed and none abstaining.

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- RESOLVED TO PAY \$343,408.40 FROM CURRENT ACCOUNT AND \$28,363.67 FROM TRUST AND CAPITAL ACCOUNTS
 - The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with DelPidio, DiMarco, Riondino, Cruz and Redstreak in favor, none opposed and none abstaining.

COMMITTEE REPORTS – all reports are on file and available for review.

- DIRECTOR OF PUBLIC WORKS, BOARDS, SERVICES/PRESIDENT OF COUNCIL – Councilman Redstreak said all is well with Public Works everything is running pretty smooth. He reported that ordinance review is going rather well and they are making good headway, and meet again on the 26th He reviewed the Sewer Report for February most were stoppages during regular hours. Cost not too bad and everything seems to be going pretty well. There will be 12 new sewer connection to Whitman Manor, and 6 with NJAWC.
- DIRECTOR OF PUBLIC BUILDINGS & GROUNDS – Councilman Cruz reported that the Cord Mansion project continues and is taking shape and looks very good with installation electric poles today, and have started the roofing. Councilman Redstreak said he has been taking photos of the entire project from start to finish.
- DIRECTOR OF MUNICIPAL COURT – Councilwoman DiGregorio was absent.
- DIRECTOR OF RECREATION – Councilman DelPidio reviewed the Recreation Report dated March 9, 2020. Mayor Barbera read Leah Straub's letter of resignation and thanked her for her many years of service. Jerry Straub with Laurel Springs Youth Association spoke about the condition and needs of the dug outs. There is an issue when it rains just a little bit it gets to the point where it is muddy. It will get to the point of ankle high and the kids can't sit in the dug outs. He think it requires concrete pitched away from the field. If they could do it in just the places where the benches are it would be. There was discussion that the little field across the street is not as big an issue and would probably be okay with just roofs on them. He had gotten an informal estimate of \$7,000, but there was not specifics on how thick the concrete would be for that amount. He reiterated that it is dangerous and needed to at least partially be attended to so the kids can sit in there. The borough engineered that a pipe might be needed to drain it. Council agreed to look at the situation and get some quotes on pricing. There was additional discussion of the scope and possible vendors and municipal service agreements. Mayor Barbera congratulated him on the success of the league.
- DIRECTOR OF ADMINISTRATION AND FINANCE – Councilman Riondino read the CFO report for the month ending February 29, 2020.
- DIRECTOR OF COMMUNITY ENGAGEMENT- Councilwoman DiMarco reviewed the report dated March 9, 2020.
- DIRECTOR OF PUBLIC SAFETY- POLICE AND FIRE- Barbera read the Fire Report dated February 29, 2020
- MAYOR'S REPORT – Mayor Barbera recounted his activities on behalf of the Borough since the time of the last meeting on March 9, 2020.

OLD BUSINESS – None

NEW BUSINESS –

- Letter of Resignation- Recreation Commissioner Leah Straub was read as part of the Recreation Report.
- Elected Official Training for \$250 reduction – Mayor Barbera said that the training this year is about protecting children from abuse. It was confirmed that Cheeseman, Cruz, DelPidio and Redstreak took their training in Atlantic City at the Convention. There was discussion of who else was eligible to take the training and how best to access it.
- Camden County 2020 Collection Events – the material was distributed. It will be posted on Facebook.

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COMMENTS FROM THE PUBLIC-

- **Bob Lickfield**- 432 Glen- Asked if the Borough is still being fined. Borough Administrator Cheeseman clarified that we are not being fined; we are paying outrageous fees for recycling, such as \$30,000 last year. There was discussion of the commercials Gloucester Township is running about this matter, and whether there was a way to have a coop with them to educate every one. There was discussion of how many times the information has been sent out and discussion of the County doing this. There was discussion of various approaches to audit the recycling process.
- **Laura Irate** – 504 Park Avenue said she had received a magnet with the CCMUA Sewer bill and she loves it. There was additional discussion regarding people who will not pay attention to a matter until they realize they are going to be fined.
- **Doris Walsh** – Broadway said she was quite impressed with the new Whitman Manor. She thinks it turned out extremely well. She could not imagine that it would turn out as nice as it did, and the lunch was nice.

ANNOUNCEMENTS

- Whitman Stafford Farmhouse Committee – Tuesday, March 10th 7PM @Farmhouse
- Combined Land Use Board-Thursday, March 19th 7PM @Recreation Center
- Spring Begins Thursday, March 19th
- Laurel Green Team – Monday, March 23rd 6-7PM @Recreation Center
- Work Session Meeting, Monday, March 23rd @7pm @Recreation Center

ADJOURNMENT –There being no further business a motion was made by Councilman Redstreak, which was seconded by Councilman Cruz to adjourn at 7:41 p.m.

Respectfully submitted

Dawn T. Amadio, RMC,
Municipal Clerk