

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 6, 2020  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
Page 1 of 20**

**SALUTE TO THE FLAG** – Mayor Barbera lead the flag salute.

**OPEN PUBLIC MEETINGS LAW** – Adequate notice of this meeting was given by e-mailing notice to the Courier Post and Central Record on December 18, 2019 and posting on the website and Borough Hall bulletin board.

**INVOCATION** – Pastor Clifford Jones, St. Paul's Presbyterian Church offered the invocation.

**ACKNOWLEDGEMENTS**- Mayor Barbera introduced Former Mayor Dona Redd of Camden, Chief of Staff Novella Stark Hinson, Dorothy Belins, Police Officer Jonathan Rosario of Camden County Police, Anthony Lopez of Environmental Resolutions, Michael Wagner of Bowman and Company, Pastors Cliff Jones of St. Paul's Presbyterian and David Meldrum of Laurel Springs Baptist Church, Former Laurel Springs' Police Chief, Michael Wolcott and Camden County Surrogate Michele Gentek Mayer.

Mayor Barbera acknowledged two members of Council did not seek re-election but had served many terms as Councilpersons. They were Councilwoman Kendra Mochel who was Director of Fire and Police and Councilman Gene Letts who was Director of Administration. Mayor Barbera presented each with a token of the Borough's appreciation.

**ELECTION RESULTS** – Municipal Clerk Dawn Amadio read the following results of the General Election held in the Borough of Laurel Springs, County of Camden and State of New Jersey on Tuesday, November 5, 2019.

- COUNCILWOMAN SARAH BOLAM DI-MARCO was duly elected to the office of Member of Council for a three-year term from January 1, 2020 to December 31, 2022.
- COUNCILMAN MARC RIONDINO was duly elected to the office of Member of Council for a three-year term from January 1, 2020 to December 31, 2022.
- MAYOR THOMAS BARBERA was duly elected to the office as Mayor for a four-year term from January 1, 2020 to December 31, 2023.

**OFFICIAL OATH OF OFFICE** was administered to the following elected Borough Officials by Camden County Surrogate Michele Gentek Mayer.

- Councilwoman Sarah Bolam-DiMarco
- Councilman Marc Riondino
- Mayor Thomas A. Barbera

**ROLL CALL** - recorded as present *Cruz, DiGregorio, DelPidio, DiMarco, Riondino and Redstreak.*

**RESOLUTIONS**

▪ **#001-2020- TEMPORARY BUDGET #1**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that a governing body make Temporary Budget Appropriations to provide for the period between the beginning of the year and the adoption of the annual Municipal Budget

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs, that the following **2020 Temporary Budget Appropriations**, be approved:

**GENERAL  
FUND**

**REVENUES**

Amount to be Raised by Taxation  
State & Federal Grant Programs

<b><u>Total</u></b>
\$556,500.00
0.00
<u>\$556,500.00</u>

**TOTAL GENERAL FUND**

**APPROPRIATIONS**

**GENERAL GOVERNMENT:**

Administration

Salaries & Wages

**SW**

**OE**

\$6,900.00

**REORGANIZATION MEETING**  
**MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS**  
**MONDAY, JANUARY 6, 2020**  
**AT 7:00 P.M. IN THE BOROUGH HALL**  
**MAYOR THOMAS BARBERA PRESIDING**  
*Page 2 of 20*

Other Expenses		\$300.00
Mayor and Council		
Salaries & Wages	100.00	
Other Expenses		400.00
Municipal Clerk		
Salaries & Wages	20,500.00	
Other Expenses		3,900.00
Financial Administration		
Salaries & Wages	14,400.00	
Other Expenses		4,300.00
Audit Services		
Other Expenses		15,500.00
Tax Collection		
Salaries & Wages	1,800.00	
Other Expenses		700.00
Tax Assessment		
Salaries & Wages	1,700.00	
Other Expenses		600.00
Legal Services		
Other Expenses		4,600.00
Engineering Services		
Other Expenses		200.00
Economic Development		
Other Expenses		200.00
<b>LAND USE ADMINISTRATION:</b>		
Planning Board		
Salaries & Wages	\$1,200.00	
Other Expenses		\$900.00
<b>CODE ENFORCEMENT:</b>		
Code Enforcement		
Salaries & Wages	1,600.00	
Other Expenses		0.00
<b>UNIFORM CONSTRUCTION CODE:</b>		
Construction Office		
Salaries & Wages	1,400.00	
Other Expenses		300.00
<b>INSURANCE:</b>		
Liability Insurance		
Other Expenses		34,000.00
Worker Compensation		
Other Expenses		26,500.00
Employee Group Insurance		
Salaries & Wages	0.00	
Other Expenses		39,100.00
Disability Insurance		
Other Expenses		400.00
Unemployment Insurance		
Other Expenses		400.00
<b>PUBLIC SAFETY:</b>		
Police Department		
Salaries & Wages	153,200.00	
Other Expenses		4,500.00
Emergency Management		

**REORGANIZATION MEETING**  
**MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS**  
**MONDAY, JANUARY 6, 2020**  
**AT 7:00 P.M. IN THE BOROUGH HALL**  
**MAYOR THOMAS BARBERA PRESIDING**  
*Page 3 of 20*

Salaries & Wages	300.00	
Other Expenses		100.00
Aid to Volunteer Fire Company		
Other Expenses		5,600.00
Municipal Prosecutor		
Other Expenses		0.00
<b>UNIFORM FIRE SAFETY ACT:</b>		
Fire Safety Official		
Salaries & Wages	1,200.00	
Other Expenses		300.00
Fire Hydrant Service		
Other Expenses		7,500.00
<b>PUBLIC WORKS:</b>		
Road Department		
Salaries & Wages	\$25,300.00	
Other Expenses		\$2,300.00
Shade Tree		
Other Expenses		2,100.00
Property Maintenance Officer		
Salaries & Wages	800.00	
Other Expenses		0.00
Garbage & Trash		
Salaries & Wages	0.00	
Other Expenses		200.00
Buildings & Grounds		
Salaries & Wages	1,300.00	
Other Expenses		7,200.00
Vehicle Maintenance		
Other Expenses		6,600.00
<b>HEALTH &amp; HUMAN SRVCS:</b>		
Vital Statistics		
Salaries & Wages	400.00	
Other Expenses		200.00
Animal Control		
Other Expenses		1,000.00
Board of Health		
Salaries & Wages	1,100.00	
Other Expenses		100.00
<b>PARKS &amp; RECREATION:</b>		
Parks Commission		
Salaries & Wages	2,200.00	
Other Expenses		100.00
Celebration of Public Events		
Other Expenses		300.00
<b>OTHER OPERATING FUNCTIONS:</b>		
Accumulated Leave Compensation		
Salaries & Wages	4,700.00	
<b>BUSINESS PERSONAL PROPERTY TAX:</b>		
Transfer to Board of Education		
Other Expenses		0.00
<b>UTILITY EXPENSES:</b>		
Utilities		
Electricity - Other Expenses		15,000.00

**REORGANIZATION MEETING**  
**MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS**  
**MONDAY, JANUARY 6, 2020**  
**AT 7:00 P.M. IN THE BOROUGH HALL**  
**MAYOR THOMAS BARBERA PRESIDING**  
*Page 4 of 20*

Water - Other Expenses	800.00
Natural Gas - Other Expenses	2,900.00
Telephone - Other Expenses	3,400.00
Gasoline - Other Expenses	7,600.00
Other Telecommunications - Other Expenses	3,400.00

**SOLID WASTE DISPOSAL COSTS:**

Solid Waste Disposal	
Other Expenses	\$26,300.00

**STATUTORY  
EXPENDITURES:**

Public Employee Retirement System	
Other Expenses	0.00
Police & Fire Retirement System	
Other Expenses	0.00
Social Security & Medicare Taxes	
Other Expenses	18,600.00
Defined Contribution Retirement Plan	
Other Expenses	0.00

**STATE & FEDERAL GRANT PROGRAMS:**

Recycling Tonnage Grant	
Other Expenses	0.00
Safe & Secure Communities Grant	
Salaries & Wages	0.00
Other Expenses	0.00

**INTERLOCAL SERVICE AGREEMENTS**

Municipal Court - Somerdale	
Salaries & Wages	0.00
Other Expenses	14,400.00
Fire Protection - Clementon	
Other Expenses	0.00
Municipal Clerk - Pine Valley	
Salaries & Wages	6,900.00
Other Expenses	0.00
Municipal Treasurer - Pine Valley	
Salaries & Wages	2,700.00
Other Expenses	0.00
Recycling Coordinator - Voorhees	
Other Expenses	0.00
Garbage & Trash - Voorhees	
Other Expenses	24,100.00
Tax Collector - Voorhees	
Other Expenses	4,700.00
Construction Code Official - Voorhees	
Other Expenses	4,400.00

**MUNICIPAL COURT FUNCTIONS:**

Municipal Court	
Salaries & Wages	0.00
Other Expenses	800.00
Public Defender	
Other Expenses	0.00

<b>Subtotal</b>	<hr/>	<hr/>	<hr/>
	\$249,700.00	\$296,800.00	\$546,500.00

**REORGANIZATION MEETING**  
**MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS**  
**MONDAY, JANUARY 6, 2020**  
**AT 7:00 P.M. IN THE BOROUGH HALL**  
**MAYOR THOMAS BARBERA PRESIDING**  
*Page 5 of 20*

**CAPITAL IMPROVEMENTS:**

Capital Improvement Fund	
Other Expenses	\$10,000.00

**DEBT SERVICE:**

Bond Principal	
Other Expenses	0.00
Note Principal	
Other Expenses	0.00
Interest on Bonds	
Other Expenses	0.00
Interest on Notes	
Other Expenses	0.00

**RESERVE FOR UNCOLLECTED TAXES:**

Reserve for Uncollected Taxes	
Other Expenses	\$0.00

**TOTAL GENERAL  
FUND**

\$249,700.00	\$307,600.00	\$557,300.00
--------------	--------------	--------------

**SEWER UTIL FUND**

**REVENUES**

	<b><u>Total</u></b>
Sewer Rents	\$54,900.00
Miscellaneous Revenues	0.00
<b>TOTAL SEWER UTILITY FUND</b>	<b>\$54,900.00</b>

**APPROPRIATIONS**

**GENERAL OPERATING:**

	<b><u>SW</u></b>	<b><u>OE</u></b>
Administration		
Salaries & Wages	\$2,700.00	
Other Expenses		\$800.00
Operations		
Salaries & Wages	4,300.00	
Other Expenses		38,200.00
Professional Services		
Other Expenses		7,000.00

**INSURANCE:**

Employee Group Insurance	
Other Expenses	0.00
Liability Insurance	
Other Expenses	0.00
Worker Compensation	
Other Expenses	0.00
Disability Insurance	
Other Expenses	100.00
Unemployment Insurance	
Other Expenses	100.00

**STATUTORY  
EXPENDITURES:**

Social Security & Medicare Taxes	
Other Expenses	700.00
Public Employee Retirement System	
Other Expenses	0.00

**SUBTOTAL**

\$7,000.00	\$46,900.00	\$53,900.00
------------	-------------	-------------

**CAPITAL IMPROVEMENTS:**

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 6, 2020  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
Page 6 of 20**

Capital Improvement Fund			
Other Expenses			\$1,000.00
<b>DEBT SERVICE:</b>			
Bond Principal			
Other Expenses			0.00
Note Principal			
Other Expenses			0.00
Interest on Bonds			
Other Expenses			0.00
Interest on Notes			
Other Expenses			0.00
	<b>TOTAL SEWER UTILITY FUND</b>		
		\$7,000.00	\$47,900.00
			\$54,900.00

- The motion by Councilman Redstreak was seconded by Councilwoman DiGregorio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.
- **#002-2020- APPOINTING MUNICIPAL ATTORNEY**  
**WHEREAS**, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and  
**WHEREAS**, The Borough of Laurel Springs desires to appoint a municipal attorney who will be the chief, general legal officer of the Borough;  
**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with George J. Botcheos, 1202 Laurel Oak Road, Suite 208, Voorhees, NJ 08043;  
**BE IT FURTHER RESOLVED**, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.
- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.
- **#003-2020-APPOINTING SPECIAL MUNICIPAL REDEVELOPMENT COUNSEL**  
**WHEREAS**, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and  
**WHEREAS**, the Borough of Laurel Springs desires to appoint a Special Redevelopment Counsel for the term of January 1, 2020 through December 31, 2020;  
**NOW, THEREFORE, BE IT RESOLVED** that Timothy J. Higgins, Esq., 1040 Kings Hwy N, Cherry Hill, NJ 08034 is hereby appointed as Special Redevelopment Counsel for the Borough of Laurel Springs for a term beginning January 1, 2020 through December 31, 2020 not to exceed a cost of \$25,000.  
**BE IT FURTHER RESOLVED**, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.
- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.
- **#004-2020-APPOINTING LAND USE BOARD ATTORNEY**  
**WHEREAS**, the Combined Land Use Board of the Borough of Laurel Springs is in need of Professional Legal Services; and  
**NOW, THEREFORE, BE IT RESOLVED** that the firm of DeMichele and DeMichele, 313 White Horse Pike, Haddon Heights, New jersey is hereby appointed as Attorney for the Combined Land Use Board of the Borough of Laurel Springs for a term beginning January 1, 2020 and ending December 31, 2020 at an annual cost of \$2,000.  
**BE IT FURTHER RESOLVED** that Greg DeMichele will be primarily responsible for the work of the Board.
- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

*REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 6, 2020  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
Page 7 of 20*

• **#005-2020-APPOINTING MUNICIPAL BOND COUNSEL**

**WHEREAS**, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

**WHEREAS**, The Borough of Laurel Springs desires to appoint an attorney or firm who will be the primary legal representative of the Borough in all matters relating to the issuance of public debt instruments including bonds and bond anticipation notes of the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

**Parker McCay, P. A.  
9000 Midlantic Drive  
Suite 300**

**P. O. Box 5054**

**Mount Laurel, NJ 08054-5054**

**BE IT FURTHER RESOLVED**, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

• **#006-2020-APPOINTING MUNICIPAL ARCHITECT**

**WHEREAS**, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

**WHEREAS**, the Borough of Laurel Springs desires to appoint a firm to provide a Municipal Architect for municipal and consulting architectural services.

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Rodier Ebersberger Architects, LLC, 946 South Main Street, Williamstown, NJ 08094 not to exceed a cost of \$60,000.

**BE IT FURTHER RESOLVED**, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

• **#007-2020-APPOINTING MUNICIPAL ENGINEER AND MUNICIPAL PLANNER**

**WHEREAS**, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

**WHEREAS**, The Borough of Laurel Springs desires to appoint a firm to provide a Municipal Engineer for municipal and consulting engineering services and a Municipal Planner to the Borough of Laurel Springs and the Laurel Springs Combined Land Use Board who has knowledge to prepare all plans and documents necessary for the Borough of Laurel Springs and its Land Use Boards.

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Environmental Resolutions, Inc., 815 East Gate Drive, Suite 103, Mt. Laurel, NJ 08054 not to exceed a cost of \$60,000.

**BE IT FURTHER RESOLVED**, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

• **#008-2020-APPOINTING MUNICIPAL AUDITORS**

**WHEREAS**, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 6, 2020  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
Page 8 of 20**

**WHEREAS**, the Borough of Laurel Springs desires to appoint a firm of certified public accountants to act as municipal auditors for the Borough of Laurel Springs that demonstrate knowledge of municipal auditing laws and regulations and experience in providing advice to municipal entities on records compliance issues.

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Laurel Springs that the appointment of Bowman and Company, LLP, 601 White Horse Road, Voorhees, NJ 08043-2493 be approved not to exceed a cost of \$60,000.

**BE IT FURTHER RESOLVED**, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

• **#009-2020-APPOINTING THE FIRE OFFICIAL TO SUPERVISE THE LOCAL ENFORCING AGENCY OF THE UNIFORM FIRE CODE FOR THE BOROUGH OF LAUREL SPRINGS**

**WHEREAS**, the Uniform Fire Code is locally enforced in the Borough of Laurel Springs; and

**WHEREAS**, there exists a Bureau of Fire Prevention within the Laurel Springs Fire Department, which is the local enforcing agency; and

**WHEREAS**, the local enforcing agency enforces the Uniform Fire Safety Act and the codes and regulations adopted under it in all buildings, structures and premises within the established boundaries of the Borough of Laurel Springs and faithfully complies with the requirements of the Uniform Fire Safety Act and the Uniform Fire Code; and

**WHEREAS**, the local enforcing agency shall be under the supervision of a Fire Official, who shall be appointed yearly by the governing body of the Borough of Laurel Springs;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Laurel Springs that Kenneth J. Cheeseman be duly appointed as Fire Official to supervise the Local Enforcing Agency of the Uniform Fire Code for the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

• **#010-2020-APPOINTING A QUALIFIED PURCHASING AGENT AND INCREASING THE BID THRESHOLD TO \$40,000 PURSUANT TO N.J.S.A. 40A:11-3(A)**

**WHEREAS**, Contracting units that have appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9(b) and take advantage of a higher bid threshold pursuant to N.J.S.A. 40A:11-3(a), can have their maximum bid threshold increased from \$17,500 to \$40,000.

**WHEREAS**, N.J.A.C. 5:34-5 et seq. establishes the criteria for certification of a Qualified Purchasing Agent; and

**WHEREAS**, Dean Ciminera possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services; and

**WHEREAS**, the Borough of Laurel Springs desires to increase the bid threshold as provided;

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Borough of Laurel Springs hereby increases its bid threshold to \$40,000; and

**BE IT FURTHER RESOLVED**, that the governing body hereby appoints Dean Ciminera as the Qualified Purchasing Agent to exercise the duties of a purchasing agent with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Borough of Laurel Springs; and

**BE IT FINALLY RESOLVED**, that the Municipal Clerk of the Borough of Laurel Springs is hereby directed to forward a certified copy of the resolution and copy of Dean Ciminera's certification to the Director of the Division of Local Government Services.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

• **#011-2020-APPOINTING CHARLES WIGGINTON AS MUNICIPAL PUBLIC DEFENDER FOR 2020**

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 6, 2020  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
Page 9 of 20**

**WHEREAS**, the Borough of Laurel Springs (Laurel Springs) by resolution #029-2018 dated January 22, 2018, has entered into a Shared Services Agreement with the Borough of Somerdale (Somerdale) to provide Municipal Court Service for Laurel Springs; and

**WHEREAS**, Somerdale has appointed and employed Charles Wigginton, duly licensed to practice law in the State of New Jersey, an attorney-at-law of the State of New Jersey to act as Municipal Public Defender in accordance with N.J.S.A. 2B:2-27;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Laurel Springs that in accordance with the aforementioned Shared Services Agreement and N.J.S.A 2B:24-1, et. Seq. that Charles Wigginton be appointed as Municipal Public Defender for the Borough of Laurel Springs for a term of January 1, 2020 through December 31, 2020.

- The motion by Councilman Redstreake was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreake in favor, none opposed, and no abstentions.

• **#012-2020-APPOINTING STEVEN PETERSEN AS MUNICIPAL PROSECUTOR FOR 2020**

**WHEREAS**, the Borough of Laurel Springs (Laurel Springs) by resolution #028-2018 dated January 11, 2018, has entered into a Shared Services Agreement with the Borough of Somerdale (Somerdale) to provide Municipal Court Service for Laurel Springs; and

**WHEREAS**, Somerdale has appointed and employed Steven Petersen, duly licensed to practice law in the State of New Jersey, an attorney-at-law of the State of New Jersey to act as Municipal Prosecutor in accordance with N.J.S.A. 2B:2-27;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Laurel Springs that in accordance with the aforementioned Shared Services Agreement and N.J.S.A 2B:12-1, et. Seq. that Steven Petersen be appointed as Municipal Prosecutor for the Borough of Laurel Springs for a term of January 1, 2020 through December 31, 2020.

- The motion by Councilman Redstreake was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreake in favor, none opposed, and no abstentions.

• **#013-2020 - APPOINTING BRIAN MAZZIOTTA AS POLICE LIEUTENANT FOR THE LAUREL SPRINGS POLICE DEPARTMENT**

**WHEREAS**, the Borough of Laurel Springs requires a full time Lieutenant for the Laurel Springs Police Department; and

**WHEREAS**, Brian Mazziotta, has been recommended by the Police Administration Committee; and

**NOW THEREFORE BE IT RESOLVED** that Mayor and Council of the Borough of Laurel Springs, County of Camden, State of New Jersey do hereby appoint Brian Mazziotta as Lieutenant of the Laurel Springs Police Department effective January 1, 2020.

- The motion by Councilman Redstreake was seconded by Councilwoman DiGregorio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreake in favor, none opposed and no abstentions.

• **#014-2020-APPOINTMENTS FOR THE YEAR 2020**

**BE IT RESOLVED**, by Mayor and Council of the Borough of Laurel Springs, County of Camden, State of New Jersey do hereby approve the appointment of the following Municipal Committees and Employees for 2020:

<u>POSITION</u>	<u>TERM</u>	<u>NAME</u>
<b><u>ADMINISTRATION</u></b>		
Borough Administrator	1 year	Kenneth J. Cheeseman
Municipal Clerk	Tenured	Dawn T. Amadio
Registrar	1 year	Dawn T. Amadio
Deputy Municipal Clerk	1 year	Cathy Sims
Deputy Registrar	1 year	Cathy Sims
Administrative Office Clerk – Part Time	1 year	Victoria Owens
Administrative Office Clerk – Part Time	1 year	Cindy Cheeseman
Chief Financial Officer	Tenured	Dean Ciminera
Treasurer	1 year	Cathy Sims
Deputy Treasurer	1 year	Dawn T. Amadio

**REORGANIZATION MEETING**  
**MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS**  
**MONDAY, JANUARY 6, 2020**  
**AT 7:00 P.M. IN THE BOROUGH HALL**  
**MAYOR THOMAS BARBERA PRESIDING**  
*Page 10 of 20*

Tax Assessor	Tenured	Denise Campbell
Tax Collector	2018-2021	Jennifer Dukelow
Deputy Tax Collector	1 year	Dean Ciminera
Tax Search Officer	1 year	Jennifer Dukelow
Qualified Purchasing Agent	1 year	Dean Ciminera
Purchasing Clerk – Part Time	1 year	Cindy Cheeseman
Payroll Clerk	1 year	Cathy Sims
<b><u>SERVICES</u></b>		
Construction		
Construction Code Official	03/01/2015	Colin Mahon
Building Inspector	thru	Township
Plumbing Inspector	02/28/2020	of
Electrical Inspector		Voorhees
Fire Inspector	“	“
Construction Secretary	1 year	Cathy Sims
Public Works		
Public Works Director – Part time	1 year	Kenneth J. Cheeseman
Public Works Employee – Part time	1 year	Walter Yates – Foreman
Public Works Employee – Part time	1 Year	James Burns
Public Works Employee – Part time	1 year	Matthew Holden
Public Works Employee – Part time	When	Russ Hardwick
Public Works Support Personnel	Needed	Lawrence Winters
	“	James Brosious
		Michael DeBlasio
		Ryan Bax
		Kasey Horan
		Ayden Taylor
		Robert Lickfield
		Justin Hofacker
Certified Recycling Professional-P.T.	1 year	Township of Voorhees
Stormwater Coordinator	1 year	Walter Yates
Sewer Utility		
Utility Fund Collector	1 year	Cathy Sims
Utility Collection Systems Operator	1 year	Jason Kennedy
Code Enforcement		
Zoning Code Enforcement Officer-P.T.	1 year	Albert O. Hallworth, IV
Property Maintenance Officer	1 year	Kenneth J. Cheeseman
	“	Lawrence Winters
Code Enforcement Secretary-P.T.	1 year	Victoria Owens
Fire Safety		
Fire Chief	1 year	Kenneth J. Cheeseman
Fire Official	1 year	Kenneth J. Cheeseman
Fire Safety Inspector	1 year	Lawrence Winters
Emergency Management Council		
Coordinator/Fire Chief	1 year	Kenneth J. Cheeseman
Deputy Coordinator/Police Lieutenant	1 year	Brian Mazziotta
Mayor, Public Official	1 year	Thomas A. Barbera
Public Works	1 year	Kenneth J. Cheeseman
Public Information Officer	1 year	Dawn T. Amadio
Communications Officer	1 year	Craig Reiner
Medical Officer	1 year	Lisa Winchester
Misc. Services		
911 Coordinator	1 year	Craig Reiner
JIF/MEL Safety Director	1 year	Kenneth J. Cheeseman
JIF/MEL Fund Commissioner	1 year	Kenneth J. Cheeseman

**REORGANIZATION MEETING**  
**MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS**  
**MONDAY, JANUARY 6, 2020**  
**AT 7:00 P.M. IN THE BOROUGH HALL**  
**MAYOR THOMAS BARBERA PRESIDING**  
*Page 11 of 20*

JIF/MEL Alternate Fund Commissioner	1 year	Thomas A. Barbera
CDBG Representative	1 year	Thomas A. Barbera
CDBG Alternate Representative	1 year	Dean Ciminera
Public Compliance Officer	1 year	Cathy Sims
Misc. Administrative Support	1 year	Kaitlin Amadio
<b><u>MUNICIPAL COURT</u></b>		
Municipal Court Personnel	2018- 2020	Borough of Somerdale
Municipal Court Judge	2018- 2020	Charles Shimberg, Esq.
<b><u>POLICE DEPARTMENT</u></b>		
Lieutenant	2020	Brian Mazziotta
Patrolman		Michael Wolcott
Patrolman		Harrison Lickfield
Patrolman	THRU	Steven Casciato
Patrolman		David Woeppel
Patrolman		Marco Lombardi
Patrolman	2021	Franco Lombardi
Secretary	1 year	Dorothy Stratton
Crossing Guards – Part Time	1 year	Jo Ann Weidler
	1 year	Cynthia Cheeseman
	1 year	Kim Brisbin
	1 year	Joyce A. Kelly
Crossing Guard – Alternate	1 year	Larry Winters
	1 year	Kenneth J. Cheeseman
	1 year	Cathy Sims
	1 year	Jim Burns
	1 year	Walter Yates
	1 year	Kasey Horan
<b><u>BOARDS AND COMMISSIONS</u></b>		
<b>Combined Land Use Board</b>		
<u>Planning Config.</u>	<u>Zoning Config.</u>	
Class I	Cannot vote	Term as Mayor
Class II	Regular #1	1 year
Class III	Cannot vote	1 year
Class IV	Regular #2	2017-2020 (4 yr)
Class IV	Regular #3	2018-2021 (4 yr)
Class IV	Regular #4	2020-2023 (4 yr)
Class IV	Regular #5	2019-2022 (4 yr)
Class IV	Regular #6	2020-2023 (4 yr)
Alternate I	Regular #7	2019-2020(unexp 2 yr tm)
Alternate II	Alternate	1 year
Alternate III	Alternate	1 year
Board Solicitor		1 year
Board Secretary		1 year
<b>Recreation Commission</b>		
Recreation Commissioner		2017-2021 (5 yr)
Recreation Commissioner		2016-2020 (5 yr)
Recreation Commissioner		2018-2022 (5 yr)
Recreation Commissioner		2018-2022 (5 yr)
Recreation Commissioner		2019-2023 (5 yr)
Recreation Commissioner		2016-2020 (5 yr)
Recreation Commissioner		2020-2024 (5 yr)
Council Liaison		1 year
Recreation Commission Secretary		1 year
Recreation Clerk		1 year
Recreation Support Personnel		1 year

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 6, 2020  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
Page 12 of 20**

**Board of Health**

Member	2020-2023 (3 yr)	Wayne Bommer
Member	2020-2022 (2 yr)	Carolyn Redstreak
Member	2020-2022 (2 yr)	JoAnn Weidler
Member	1 year	Dawn T. Amadio
Board of Health Secretary/Member	1 year	Cindy Cheeseman

**COMMITTEES**

**Whitman Stafford Executive Committee**

President	2019-2021 (3 yr)	Richard Zimmermann
Vice President	2020-2021 (2 yr)	Wayne Bommer
Treasurer/Site Director	2019-2020 (2 yr)	Frederick Lynch
Secretary	2020-2021 (2 yr)	Marie Nasuti
Member	2020-2022 (3 yr)	Ed Markart
Associate Member	2019-2021 (3 yr)	Dawn Amadio
Associate Member	1 year	Ken Cheeseman
Associate Member	1 year	Thomas Barbera

**Ordinance Review**

Member	1 year	Thomas Barbera
Member	1 year	James Redstreak
Member	1 year	Kenneth J. Cheeseman
Member	1 year	Marie Nasuti
Secretary	1 year	Dawn T. Amadio

**Laurel Green (Sustainable Jersey)**

Council Liaison	1 year	James Redstreak
Member	1 year	Ken Cheeseman
Member	1 year	Kendra Mochel
Member	1 year	Marie Nasuti
Member	1 year	Matthew Minder
Member/Secretary	1 year	Dawn T. Amadio

**Beautification Committee and Sustainable Jersey Creative Team**

President	1 year	Carolyn Redstreak
Treasurer	1 year	Sharon Harris
Secretary	1 year	Dawn T. Amadio
Member	1 year	Marie Nasuti
Member	1 year	Meg Simon

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

• **#015-2020-DESIGNATING RISK MANAGEMENT CONSULTANT FOR THE BOROUGH OF LAUREL SPRINGS**

**WHEREAS**, the Governing Body of the Borough of Laurel Springs is a member of the Camden County Municipal Joint Insurance Fund, a self-insurance pooling fund; and

**WHEREAS**, the bylaws of said Fund require that each municipality appoint a Risk Management Consultant to perform various professional services as detailed in the Bylaws; and

**WHEREAS**, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

**WHEREAS**, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspesifiable service; and

**WHEREAS**, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspesifiable service which therefore render competitive bidding impractical;

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 6, 2020  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
Page 13 of 20**

**NOW THEREFORE**, be it resolved that the governing body of the Borough of Laurel Springs does hereby appoint The Hardenbergh Insurance Group as its Risk Management Consultant in accordance with 40A:11-5 and;

**BE IT FURTHER RESOLVED** that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJS 40A:11-5 (1), (a), (i).

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

• **#016-2020-NAMING ANIMAL SHELTER SERVICES**

**WHEREAS**, Mayor and Council of the Borough of Laurel Springs desire to provide Animal Control Services for proper placement of surrendered and stray animals; and

**WHEREAS**, The Animal Orphanage, 419 Cooper Road, P. O. Box 1363, Voorhees, NJ 08043, is willing and able to provide the required services in the amount of \$250.00 per month; and

**WHEREAS**, a municipal contract has been set forth in writing and mutually agreed upon; and

**WHEREAS**, the contract term shall be for 12 months commencing on January 1, 2020 and ending on December 31, 2020;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs, in the County of Camden, and the State of New Jersey that they hereby name the Animal Orphanage as the facility for placement and housing of cats and dogs confiscated or seized within the Municipality for the year 2020 and authorize the Mayor and Clerk to execute an agreement.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

• **#017-2020-NAMING ANIMAL CONTROL SERVICES AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT**

**WHEREAS**, the Borough of Laurel Springs requires Animal Control Services to control stray, sick, and injured animals, provide general public with humane education, and enforce animal welfare and control ordinances which overall will promote good public health and make the municipality safe and more enjoyable.

**WHEREAS**, the Borough of Laurel Springs consented to the extension of the contract for the permitted two (2) optional years, this being the second of the two optional years; and

**WHEREAS**, Independent Animal Care Services LLC is compliant with all statutory requirements and with all rules and regulations governing animal control and animal control officers pursuant to N.J.S.A. Title 4, Chapter 19, and Article 1;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs, County of Camden, that they authorize the Mayor and Clerk to execute a contract with Independent Animal Control P.O. Box 1612 Blackwood, NJ 08012 in the amount of \$4,200 annually, and payable at the rate of \$350.00 per month plus applicable overtime charges.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

• **#018-2020 - NAMING TOWING OPERATORS**

**WHEREAS**, in accordance with the Code of the Borough of Laurel Springs, the need for approved Towing Operators has been established; and

**WHEREAS**, Tomkinson Auto Repair has made application to the Borough of Laurel Springs; and

**WHEREAS**, Lieutenant Brian Mazziotta has approved the application and all necessary papers have been filed with the Borough and the municipal fees paid according to Borough Ordinance.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs, in the County of Camden, and the State of New Jersey that the Towing Operators for the Year 2020 be:

Tomkinson Auto Repair  
503 South White Horse Pike  
Stratford, NJ 08084

**REORGANIZATION MEETING**  
**MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS**  
**MONDAY, JANUARY 6, 2020**  
**AT 7:00 P.M. IN THE BOROUGH HALL**  
**MAYOR THOMAS BARBERA PRESIDING**  
*Page 14 of 20*

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.
- **#019-2020-ADOPTING CASH MANAGEMENT PLAN**

WHEREAS, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs, County of Camden, State of New Jersey, that the following requirements be a part of the 2020 Cash Management Plan, and be adhered to:

  - I. Cash Management and Investment Objectives
    - A. Preservation of capital;
    - B. Adequate safekeeping of assets;
    - C. Maintenance of liquidity to meet operating needs;
    - D. Diversification of the Township's portfolio to minimize risks associated with individual investments.
  - II. Designation of Official Depositories
    - A. The following banks are hereby designated as legal depositories for all municipal funds:
      - 1. Republic Bank
      - 2. TD Bank
      - 3. PNC Bank
      - 4. Fulton Bank
      - 5. New Jersey State Cash Management Fund
    - B. Each depository must submit to the Chief Financial Officer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;
    - C. This list may be amended or supplemented from time to time as the Mayor and Borough Council deem necessary.
  - III. Cash Management
    - A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Borough of Laurel Springs, or shall be turned over to the Chief Financial Officer or the Deputy Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;
    - B. The Chief Financial Officer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;
    - C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer;
    - D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.
  - IV. Permissible Investments
    - A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;
    - B. Government money market mutual funds;
    - C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
    - D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
    - E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;
    - F. Local Government investment pools;
    - G. New Jersey State Cash Management Fund;
    - H. Notes issued by New Jersey municipalities, counties, fire districts and boards of education, pursuant to N.J.S.A. 40A:5-14.
  - V. Authority for Investment Management

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 6, 2020  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
Page 15 of 20**

A. The Chief Financial Officer is authorized and directed to make investments on behalf of the Borough. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

**VI. Safekeeping**

A. Securities purchased on behalf of the Borough shall be delivered electronically or physically to the Borough's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough.

**VII. Procedures for Disbursement of Funds**

A. Payments shall be prepared by the Chief Financial Officer and/or the Deputy Treasurer and submitted to the Borough Council for their approval;

B. No municipal funds shall be disbursed by the Chief Financial Officer or Deputy Treasurer prior to approval of the Borough Council, except for:

1. Debt Service payments;
2. Investments;
3. Payroll turnovers to agency accounts;

C. Tax payments to the other local taxing agencies, shall be made in accordance with schedules provided by each taxing district;

D. Checks approved for payment shall be signed by any two of the following 1) the Mayor, 2) the Chief Financial Officer, 3) the Borough Clerk, or 4) the Deputy Borough Clerk/Deputy Treasurer.

All signatures must be an original signature;

E. Checks paid from the following accounts are permitted to have only one signature:

1. Tax Title Lien Redemption Account;
2. Municipal Court & Bail Accounts;
3. Clerk Election Account;

F. Wire transfers and Automated Clearing House (ACH) payments are to be made by either the Chief Financial Officer or the Deputy Borough Clerk/Deputy Treasurer.

**VIII. Reporting**

A. The Chief Financial Officer shall report to the Borough Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;

B. The Chief Financial Officer shall also report to the Borough Council the available cash balances in each fund and/or bank account.

**IX. Audit**

A. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

**• #020-2019- AWARDING STATE CONTRACTS**

**WHEREAS**, N.J.S.A. 40A: 11-12 allows municipalities, without advertising for bids, to purchase materials, supplies or equipment under any contract entered into on behalf of the State Department of the Treasury, Division of Purchase and Property;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council, that pursuant to N.J.S.A. 40A:11-12, **the following State Contracts be awarded for the year 2020:**

**VENDOR**

Airgas East, Inc.  
All Hands Fire Equipment  
American Aluminum  
American Asphalt Co.  
Applied Concepts  
Aramco, Inc.  
Atlantic Tactical  
Atlas Flasher & Supply  
Auto & Truck Parts  
Axon Enterprises  
Ben Shaffer Recreation  
Beyer Ford  
Binder Machinery

**PRODUCT**

Specialty & Industrial gases  
Protective clothing & equipment  
Police & homeland security equipment  
Road & highway materials  
Police & homeland security equipment  
Police & homeland security equipment  
Police & homeland security equipment  
Traffic control devices  
Heavy-duty truck parts  
Law enforcement equipment & supplies  
Park & Playground equipment  
Pickups w/ snow plow options  
Parts & repairs for road maintenance equipment

**REORGANIZATION MEETING**  
**MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS**  
**MONDAY, JANUARY 6, 2020**  
**AT 7:00 P.M. IN THE BOROUGH HALL**  
**MAYOR THOMAS BARBERA PRESIDING**  
**Page 16 of 20**

Bridgestone/Firestone  
Campbell Freightliner  
CDW Government, Inc.  
Cherry Valley Tractor  
Continental Fire & Safety  
Contractor Service  
Custom Bandag/Goodyear  
David Weber Oil  
Dejana Truck Equipment  
Delaware Valley Truck Services  
Dell Computers  
Direct Energy  
Ditschman/Flemington Ford  
DocuSafe Records Mgmt.  
Draeger, Inc.  
Eagle Point Gun  
Elite Vehicle Solutions  
ESI Equipment  
Eventide  
Fastenal Company  
Fire Dex, LLC  
Firestone Tire Co.  
Garden State Highway  
Gen-El Safety & Industrial  
General Sales Admin.  
Genuine Parts Co./NAPA  
Gold Type Business Machines  
Goodyear Tire Co.  
Grainger Supplies  
H.A. DeHart & Sons  
Hainesport Auto & Truck  
Haix North America  
Hale Trailer Brake & Wheel  
Herc Rentals  
Hertrich Fleet Services  
Hewlett Packard  
Home Depot  
HON Company  
Hoover & Sons  
Houpert Truck Service  
J-Bolts Industrial Supplies  
Johnson & Towers  
Johnson Controls/Simplex  
Just Tires/Bridgestone  
Konica-Minolta  
Lanigan Associates  
Laser Technology  
Laurel Lawnmower  
Lawmen Supply  
Lexis Nexis  
Lexmark  
Lion Group  
Majestic Oil  
Major Police Supply  
Mall Chevrolet  
Marturano Recreation Co.  
Matthew Bender & Co.  
McCarthy Tire Service/Goodyear  
Mercer Spring Co.  
Mine Safety Appliances  
Monro Muffler & Brake  
Morning Pride Manufacturing  
Morton Salt Co.  
Motorola Corp.  
Mr. Tire Auto Center/Goodyear  
MRA International  
Municibid

Tires & Tubes  
Heavy-duty vehicle maint. & repairs  
Computer workstations & associated products  
Parts & repairs for lawn & grounds equipment  
Firefighter protective clothing & equipment  
Parts & repairs for lawn & grounds equipment  
Tires & tubes  
Automotive lubricants  
Vehicle maintenance & repair services  
Vehicle maintenance & repair services  
Computer workstations & associated products  
Aggregated purchase of electric supply  
Vehicles, cargo vans  
Record storage & retrieval  
Police & homeland security equipment  
Police & homeland security equipment  
Law enforcement equipment & supplies  
Firefighter protective clothing & equipment  
Radio communication equipment  
Industrial supplies  
Firefighter protective clothing & equipment  
Tires & tubes  
Street signs & road materials  
Law enforcement equipment & supplies  
Law enforcement equipment & supplies  
Heavy duty truck parts  
Radio communication equipment  
Tires & tubes  
Industrial maintenance, repairs & equipment  
Heavy-duty vehicle maint. & repairs  
Vehicle maintenance & repair services  
Firefighter protective clothing & equipment  
Heavy duty truck parts  
Equipment & space rental  
Passenger vehicles & light-duty trucks  
Computer workstations & associated products  
Building supplies & products  
Office Furniture  
Repair services & parts for heavy duty trucks  
Vehicle maintenance & repair services  
Heavy duty truck parts  
Heavy duty truck parts  
Inspection of fire suppression  
Tires & tubes  
Reprographics & digital copiers  
Police & homeland security equipment  
Police & homeland security equipment  
Parts & repairs for lawn & grounds equipment  
Police & homeland security equipment  
Data access services  
Copiers, maintenance & supplies  
Firefighter protective clothing & equipment  
Fuel Oil & Gasoline  
Police & homeland security equipment  
Police vehicles – SUV's & sedans  
Park & playground equipment  
NJ Register & NJ Code publications  
Tires & tubes  
Parts & repairs for highway equipment & trucks  
Firefighter protective clothing & equipment  
Tires & tubes  
Firefighter protective clothing & equipment  
Bulk rock salt & sodium chloride  
Radio communication supplies & equipment  
Tires & tubes  
Computer workstations & associated products  
Online auction services

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 6, 2020  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
Page 17 of 20**

Municipal Emergency Services  
Old Dominion Brush  
Panasonic Computers  
Paratech, Inc.  
Pitney Bowes  
Reliable Tire Co./Bridgestone  
Ricoh Corporation  
Riggins Inc.  
RR Donnelley  
Scott Technologies  
Service Tire Truck Center/Goodyear  
SHI International Corp.  
Storr Tractor Co.  
Tire Corral/Goodyear  
Transaxle Corp.  
Verizon  
Visual Computer Solutions  
W.B. Mason, Inc.  
West Publishing  
Widmer Time Recorder  
Winner Ford  
Witmer Public Safety  
Xerox Corporation

Firefighter protective clothing & equipment  
Parts & repairs for road maintenance equipment  
Computer workstations & associated products  
Law enforcement equipment & supplies  
Mailroom maintenance & equipment  
Tires & tubes  
Reproduction equipment  
Fuel oil & gasoline  
Certified copies of vital records  
Firefighter protective clothing & equipment  
Tires & tubes  
Software licenses & related services  
Parts & repairs for lawn & grounds equipment  
Tires & tubes  
Parts & repairs for highway equipment  
Telecommunication data services  
Software licenses & related services  
Office supplies  
Data access services  
Mailroom maintenance & equipment  
Police vehicles, sedans & SUV's  
Law enforcement equipment & supplies  
Copiers & multi-function devices

**BE IT FURTHER RESOLVED** that this list may be amended or supplemented from time to time, as the Mayor and Borough Council deem necessary.

**BE IT FURTHER RESOLVED** that this list may be amended or supplemented from time to time, as the Mayor and Borough Council deem necessary.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

• **#021-2020-GRANTING PERMISSION TO PAY CERTAIN BILLS PRIOR TO COUNCIL MEETINGS**

**WHEREAS**, payment of certain bills is occasionally needed prior to the Regular Meeting of Mayor and Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs that the Mayor, Clerk, Deputy Treasurer, and Chief Financial Officer are hereby authorized to sign checks for the following purpose subject to approval at the next meeting of Council:

1. Petty Cash - not to exceed \$500.00. Maximum of \$60.00 to be disbursed at any one time
2. County Taxes if the Council Meeting takes place after the 15th of the month when payment is due
3. School Taxes of the Board of Education if it is in need of money that is normally due during the month
4. Payrolls
5. New Jersey State Health Benefits and insurance premiums
6. Social Security
7. Unemployment Benefits Reimbursement
8. Any contractual obligations
9. All escrow monies
10. Refund of certified check received by Clerk for Street Opening permit once street is returned to its original condition.
11. Utility Bills
12. Tax liens to CCMUA
13. Refund of deposit rental of Jack H. Hagen Community Center
14. Bulk mailings: Fee, postage, printing
15. Trust a/c Expenditures

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

• **#022-2020 - AUTHORIZING DENISE CAMPELL, CERTIFIED TAX ASSESSOR TO RAISE OR LOWER ASSESSMENTS ON BEHALF OF THE BOROUGH**

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 6, 2020  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
Page 18 of 20**

WHEREAS, it is necessary for the Borough Tax Assessor to raise or lower assessments on behalf of the Borough of Laurel Springs for the 2020 tax year.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs that Denise Campbell, Tax Assessor, is hereby authorized to raise or lower assessments on behalf of the Borough of Laurel Springs for the 2020 tax year.

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Camden County Board of Taxation Administrator and the Tax Assessor.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

- **#023-2020 - AUTHORIZING THE TAX COLLECTOR TO CANCEL SMALL BALANCES**

WHEREAS, NJSA 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and,

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Laurel Springs, County of Camden, State of New Jersey, hereby authorize the Tax Collector to cancel said amounts as deemed necessary.

BE IT FURTHER RESOLVED that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

- **#024-2020 - DETERMINING RATE OF INTEREST AND ADDITIONAL PENALTIES ON DELINQUENT TAXES**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Laurel Springs, County of Camden and State of New Jersey that **8% interest per annum** shall be charged on all delinquent taxes, as well as delinquent local improvements, assessments and sewer rents for the year 2020 except that **18% interest per annum** shall be charged whenever the accumulated charges exceed the total sum of \$1,500.00 against any particular property and further, that the Borough of Laurel Springs shall allow an additional **grace period of ten (10) days** before the imposition of said interest charges on delinquent taxes in accordance with NJSA 54:4-67.

In addition to all other penalties, interest and other charges permitted by New Jersey State Law, rule of regulation and/or otherwise fixed by resolution or ordinance by the Mayor and Borough Council of Laurel Springs, a penalty shall be fixed to each delinquent tax and/or other municipal charges account whose delinquent balance on December 31 of each calendar year is in excess of \$10,000.00. The amount of such

penalty shall be fixed by resolution of the Borough Council in accordance with NJSA 54:4-67, provided however, that the rate of such penalty on the date this section Becomes effective shall be 6% of the delinquency balance on December 31 of the current year. For the purposes of this section, the term "delinquency balance" shall mean the sum of all taxes, municipal charges, interest and previously assessed penalties due on a given tax parcel or parcels under the same tax and/or other municipal charges account covering any number of quarters or years.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.

**#025-2020- DESIGNATING MEETING DATES**

BE IT RESOLVED, by the Governing Body of the Borough of Laurel Springs that Pursuant to N.J.S.A. 10:4-6, The Open Public Meetings Act, the Regular and Work Session meetings of the Mayor and Council of the Borough of Laurel Springs will be held in the Borough Hall at 7:00 p.m. on the second and fourth Monday of each month, unless otherwise noted as follows:

Regular Meeting  
Monday, January 6, 2020 (reorganization)

Work Session Meeting  
Monday, January 27, 2020

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 6, 2020  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
Page 19 of 20**

Monday, February 10, 2020	Monday, February 24, 2020
Monday, March 9, 2020	Monday, March 23, 2020
Monday, April 6, 2020	Monday, April 27, 2020
Monday, May 11, 2020	No Work Session
Monday, June 8, 2020	No Work Session
Monday, July 13, 2020	No Work Session
Monday, August 10, 2020	No Work Session
Monday, September 14, 2020	Monday, September 28, 2020
Monday, October 19, 2020 (due to Columbus Day)	No Work Session
Monday, November 9, 2020	Monday, November 23, 2020
Monday, December 14, 2020	Monday, December 28, 2020

**BE IT FURTHER RESOLVED**, that official action can take place at all Borough Meetings.

- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.
- **#026-2020 - DESIGNATING NEWSPAPERS FOR LEGAL NOTICES**

**BE IT RESOLVED**, by Mayor and Council of the Borough of Laurel Springs, that during the year 2020, the following newspapers are hereby designated for the advertising of the legal notices and advertisements:

Courier-Post  
Central Record  
The Retrospect
- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.
- **#027-2020 - AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF LAUREL SPRINGS AND THE BOROUGH OF HI-NELLA RELATIVE TO THE USE OF VERIZON WIRELESS POLICE MODEMS BY THE BOROUGH OF HI-NELLA**

**WHEREAS**, the Borough of Hi-Nella (Hi-Nella) and the Borough of Laurel Springs (Laurel Springs) are both municipal entities located in Camden County, New Jersey, and

**WHEREAS**, Hi-Nella and Laurel Springs wish to enter into a Shared Services Agreement whereby Laurel Springs would aid and assist Hi-Nella in obtaining wireless police modems for use by the Hi-Nella Police Department; and

**WHEREAS**, Hi-Nella and Laurel Springs intend by virtue of a Shared Service Agreement herewith attached to set forth the terms and conditions of the agreement and the proper public officials of each Borough have been directed and authorized to execute this Shared Services Agreement pursuant to Resolutions of their respective governing bodies.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Clerk of the Borough of Laurel Springs be authorized to execute the Shared Service Agreements setting forth the provisions of services provided and payments rendered.
- The motion by Councilman Redstreak was seconded by Councilwoman DiGregorio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.
- **#028-2020 - AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF LAUREL SPRINGS AND THE BOROUGH OF PINE VALLEY FOR REGISTERED MUNICIPAL CLERK, DEPUTY CLERK, TREASURER, CONSTRUCTION SECRETARY AND CERTIFIED MUNICIPAL REGISTRARS 2020-2022**

**WHEREAS**, the Borough of Pine Valley (Pine Valley) and the Borough of Laurel Springs (Laurel Springs) are both municipal entities located in Camden County, State of New Jersey, and

**WHEREAS**, Pine Valley and Laurel Springs wish to enter into a Shared Services Agreement whereby Laurel Springs would aid and assist Pine Valley in acquiring the services of a Registered Municipal Clerk, Deputy Clerk, Treasurer, Construction Secretary and Certified Municipal Registrars for the years 2020 through 2022; and

**WHEREAS**, Laurel Springs is able to provide said services in consideration of the mutual promises set forth in the attached agreement; .

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 6, 2020  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
Page 20 of 20**

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Clerk of the Borough of Laurel Springs be authorized to execute the Shared Service Agreements setting forth the provisions of services provided and payments rendered.

- The motion by Councilman Redstreak was seconded by Councilwoman DiGregorio, with Cruz, DelPidio, DiMarco, Riondino, DiGregorio and Redstreak in favor, none opposed, and no abstentions.
- RESOLVED TO PAY \$34,114.04 FROM CURRENT ACCOUNT AND \$30,965.74 FROM TRUST AND CAPITAL ACCOUNTS
- The motion by Councilman Redstreak was seconded by Councilman DelPidio, with Cruz, DiMarco, Riondino, DiGregorio, DelPidio and Redstreak in favor, none opposed, and no abstentions.
- **PRESIDENT OF COUNCIL** – A motion was made by Councilman Cruz to nominate Councilman James Redstreak for Council President, which was seconded by Councilwoman DiGregorio, with no other nominations received, therefore, Mayor Barbera closed nominations. The rollcall votes to elect Councilman James Redstreak as Council President were Cruz, DiGregorio, DelPidio, DiMarco, Riondino and Redstreak in favor, none opposed and no abstentions.

**APPOINTMENT OF DEPARTMENT DIRECTORS** – Mayor Barbera made the following appointments for the following departments:

- Public Works, Services, Boards - Councilman Redstreak
- Public Buildings and Grounds – Councilman Cruz
- Municipal Court – Councilwoman DiGregorio
- Recreation - Councilman DelPidio
- Administration and Finance - Councilman Riondino
- Liaison Public Outreach - Councilwoman DiMarco

**ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED-** none.

**ANNOUNCEMENTS**

- Dog & Cat Licenses are due during the months of January and February 2020
- Wednesday, January 8, 2020 – Recreation Commission Meeting @7PM @Rec Center
- Friday, January 10, 2020- O'TannenBomb Christmas Tree Throwing Contest @6:30PM @Ballfield.
- Thursday, January 16, 2020- Combined Land Use and Redevelopment Hearing @ 7pm @Borough Hall
- Monday, January 20, 2020- Borough Offices are closed in celebration of Martin Luther King Day
- Saturday, January 25, 2020- Free Rabies and Licensing Clinic @10AM @Firehouse
- Saturday, January 25, 2020- Board of Health @11AM @Firehouse
- Monday, January 27, 2020 Work Session Meeting of Mayor and Council @7PM @Rec Center.

**PUBLIC SESSION** – Mayor Barbera opened the meeting to the Public. Hearing none, he closed the meeting to the public.

**BENEDICTION** – Pastor Dave Meldrum, Laurel Springs Baptist Church offered the benediction.

**ADJOURNMENT**–Upon the motion of Councilman Redstreak the meeting was adjourned at 7:28 p.m.

Respectfully submitted,

Dawn T. Amadio, RMC  
Municipal Clerk