

BOROUGH OF LAUREL SPRINGS  
WORK SESSION MEETING OF MAYOR AND COUNCIL  
MONDAY, DECEMBER 30, 2019  
MAYOR THOMAS A. BARBERA PRESIDING

**SALUTE TO THE FLAG AND MOMENT OF SILENCE** was led by Mayor Barbera

**OPEN PUBLIC MEETINGS LAW** – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Retrospect and the Courier-Post on January 8, 2019 and posting on the Borough Website and bulletin board in the Borough Hall.

**ROLL CALL** recorded as present: Letts, Cruz, DelPidio and Redstreak. Absent: Mochel and DiGregorio  
Phoned DelPidio @7:00pm- 7:05pm

**ENGINEERS REPORT – Jeff Hanson – Environmental Resolutions**

**CAPITAL ITEMS**

1. **NJDOT Local Aid Grant Applications – FY2018**

The Borough was awarded a Municipal Aid Grant in the amount of \$195,000.00 for the Reconstruction of Arch Avenue. Construction was substantially completed in July 2019 and punch list items were completed in September 2019. The final pay estimate and change order were approved by Council at their September 9, 2019 meeting. We are currently processing paperwork for submission to NJDOT so that the Borough can receive the outstanding 25% of the grant reimbursement.

2. **NJDOT Local Aid Grant Applications – FY2019**

ERI's proposal for engineering design and construction management services was approved by the Governing Body at the October 14, 2019 Council Meeting. The survey will be completed during the first two weeks of January. Once the survey work is completed we will proceed with the preparation of the construction plans and specifications, with the intent of having a construction start date in the spring of 2020.

3. **NJDOT Local Aid Grant Applications – FY2020**

The Borough was recently awarded a NJDOT FY2020 Municipal Aid Grant in the amount of \$240,000.00. The grant includes funds for the reconstruction of Hemlock Avenue (between White Horse Pike and Stone Road) and Madison Avenue (between White Horse Pike and Stone Road. We will prepare a proposal for engineering design and construction management services for Council's consideration during the coming month.

**OTHER PROJECTS**

4. **Laurel Whitman Urban Renewal (Former Municipal Building Redevelopment Site)**

The project is nearing completion, with the site work being approximately 95% complete to date. The final paving of the parking lot was being completed on November 25, 2019. ERI is providing construction inspections of the work as necessary. Once the project is substantially completed a punch list will be issued.

5. **New Jersey American Water Remediation Project - Grand Avenue**

New Jersey American Water is still in the process of completing the roadway restoration associated with the recently completed environmental remediation work along Grand Avenue adjacent to their well site. The work is occurring directly in front of the Jack Hagen Recreation Center. The sanitary sewer main tie-in for their facility has been completed. The excavated area of the roadway has been backfilled and restored with dense graded aggregate subbase and asphalt base course has also been installed. The 2" thick top course of paving will be installed in the spring in order to allow the excavated area the opportunity to settle prior installing the top course. We will provide oversight of the top course paving when constructed.

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**MATTERS REQUIRING OFFICIAL ACTION**

- **APPROVAL OF MINUTES** – Regular Meeting of Monday, December 9, 2019 was tabled and will be on the Recessed Meeting Agenda.

**ORDINANCES- Second Reading, Public Hearing and Adoption**

- **#840-2019-AN ORDINANCE ADOPTING ANNUAL FEE SCHEDULE FOR THE BOROUGH OF LAUREL SPRINGS FOR YEAR 2020**
  - Mayor Barbera opened the meeting to the Public for questions and comments. Hearing none, Mayor Barbera closed the meeting to the public.
  - The motion to adopt by Councilman Redstreak was seconded by Councilman Letts, with Cruz, DelPidio, Letts and Redstreak in favor, none opposed and no abstentions.
- **# 841-2019-AN ORDINANCE REGULATING THE SALARIES OF THE POLICE OFFICERS AND EMPLOYEES OF THE BOROUGH OF LAUREL SPRINGS, COUNTY OF CAMDEN, STATE OF NEW JERSEY, FOR THE YEAR 2020**
  - Mayor Barbera opened the meeting to the Public for questions and comments. Hearing none, Mayor Barbera closed the meeting to the public.
  - The motion to adopt by Councilman Redstreak was seconded by Councilman Letts, with Cruz, DelPidio, Letts and Redstreak in favor, none opposed and no abstentions.

**RESOLUTIONS**

- **#099-2019- TO REFUND TAX OVERPAYMENT**

**WHEREAS**, certain adjustments are necessary to the records of the Tax Collector;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Laurel Springs, County of Camden, State of New Jersey that the following adjustments be approved.

<u>OWNER</u>	<u>BLOCK/LOT</u>	<u>AMOUNT</u>	<u>REASON</u>	<u>REFUND TO</u>
RIBNIKAR	40/2	\$250.00	SENIOR DEDUCTION	JEAN RIBNIKAR

- The motion to adopt by Councilman Redstreak was seconded by Councilman Letts, with Cruz, Letts and Redstreak in favor, none opposed and no abstentions.
- **#100-2019- APPROVING BUDGET TRANSFER #2**

**WHEREAS**, N.J.S.A. 40A:4-58 provides that a municipal governing body may make Budget Transfers during the last two months of the fiscal year;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Laurel Springs, that the following **2019 Budget Transfers (#2)** be approved:

		<u>GENERAL FUND</u>	
<u>Account #</u>		<u>From</u>	<u>To</u>
1-20-100-207	Administration - OE		\$500.00
1-20-120-209	Municipal Clerk - OE		1,000.00
1-22-200-201	Construction - OE	\$500.00	
1-25-240-201	Police Department - OE	1,000.00	
1-36-473-202	Social Security Taxes - OE	2,450.00	
1-42-345-101	Pine Valley Clerk Shared Svc. - SW		100.00
1-42-345-101	Pine Valley Treasurer Shared Svc. - SW		150.00
1-42-360-200	Voorhees UCC Shared Svc. - OE		1,800.00
1-43-490-207	Municipal Court - OE		400.00
<b>TOTAL GENERAL FUND</b>		<b>\$3,950.00</b>	<b>\$3,950.00</b>

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**#101-2019- TO CANCEL APPROPRIATIONS**

**WHEREAS**, the following accounts in the 2019 Budget have appropriation balances which remain unexpended:

**General Fund**

<u>Account #</u>	<u>Description</u>	<u>Amount</u>
1-23-210-200	Liability Insurance – OE	\$ 2,000.00
1-23-215-200	Worker Comp. Insurance – OE	2,000.00
1-23-220-100	Health Benefits Incentive - SW	2,000.00
1-23-220-200	Group Health Insurance – OE	5,000.00
1-25-240-100	Police Department – SW	5,800.00
1-26-290-100	Streets & Roads – SW	15,000.00
1-26-300-200	Shade Tree Program – OE	5,000.00
1-26-310-100	Buildings & Grounds - SW	2,000.00
1-36-471-200	Public Employee Retirement – OE	3.00
1-36-472-200	Police & Fire Retirement – OE	63.00
1-42-350-200	Interlocal Trash Agreement – OE	6.92
1-42-355-200	Interlocal Tax Collector Agreement – OE	19.96
1-45-925-000	Note Principal – OE	500.00
1-45-930-000	Interest on Bonds – OE	849.43
1-45-935-000	Interest on Notes – OE	<u>1,845.01</u>
<b>Cancel to General Fund Surplus</b>		<b>\$ 42,087.32</b>

- The motion to adopt by Councilman Redstreak was seconded by Councilman Letts, with Cruz, DelPidio, Letts and Redstreak in favor, none opposed and no abstentions.
- #102-2019- TO CANCEL GENERAL CAPITAL IMPROVEMENT AUTHORIZATIONS TO CANCEL GENERAL CAPITAL IMPROVEMENT AUTHORIZATIONS**

**WHEREAS**, certain General Capital Improvement Authorization balances remain dedicated to projects that have been completed; and

**WHEREAS**, it is necessary to formally cancel these authorizations so that the unexpended balances may be credited to the proper accounts, and unused debt authorizations may be cancelled;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council that the following unexpended and dedicated General Capital Improvement Authorizations be cancelled:

<u>Bond Ordinance</u>	<u>Date Authorized</u>	<u>Project Description</u>	<u>Amount</u>
#2015-787.1	04/13/15	Misc. Road Improvements	\$ 11,131.67
<b>TOTAL TO RES. TO PAY BONDS</b>			<b>\$ 11,131.67</b>

- The motion to adopt by Councilman Redstreak was seconded by Councilman Letts, with Cruz, Letts and Redstreak in favor, none opposed and no abstentions.
- RESOLVED TO PAY \$61,128.30 FROM CURRENT ACCOUNT AND \$36,311.66 FROM TRUST AND CAPITAL ACCOUNTS**

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**MATTERS FOR DISCUSSION/CORRESPONDENCE-**

- Reorganization Meeting Invite – Mayor Barbera read the invitation announcing the Reorganization Meeting and the upcoming additions to Council
- From the Santola Family regarding their visit from Santa – Mayor Barbera read a letter of appreciation with regard to the Fire Departments venerated Santa visitation program.

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**COMMENTS FROM THE PUBLIC – none**

**ANNOUNCEMENTS**

- Tuesday, December 31<sup>st</sup> - Borough Offices close at 3pm due to holiday staffing issues.
- Wednesday, January 1<sup>st</sup> –Borough Offices are closed in celebration of New Years’ Day
- Thursday, January 2<sup>nd</sup> – Laurel Springs Board Education Reorganization Meeting @6PM @Laurel Springs School
- Monday, January 6<sup>th</sup>- Reorganization Meeting of Mayor and Council @7PM @Recreation Center

**MOTION TO RECESS at 7:14** Councilman Redstreak made a motion, which was seconded by Councilman Letts to recess the meeting to Monday, January 6, 2020 at 7 pm with all in favor and none opposed.

Respectfully submitted

Dawn T. Amadio, RMC, Municipal Clerk