

REORGANIZATION MEETING
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS
MONDAY, JANUARY 9, 2023 AT 7:00 P.M.
MAYOR THOMAS BARBERA PRESIDING
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SALUTE TO THE FLAG – Mayor Barbera lead the flag salute.

OPEN PUBLIC MEETINGS LAW – Adequate notice of this meeting was given by e-mailing notice to the Courier Post and Central Record on December 19, 2023 and posting on the website and Borough Hall bulletin board.

ELECTION RESULTS – Municipal Clerk Dawn Amadio read the following results of the General Election held in the Borough of Laurel Springs, County of Camden and State of New Jersey on Tuesday, November 8, 2023:

- SARAH D. BOLAM-DI MARCO was duly elected to the office of Member of Council for a three-year term from January 1, 2023 to December 31, 2025.
- MARC A. RIONDINO was duly elected to the office of Member of Council for a three-year term from January 1, 2023 to December 31, 2025.

OFFICIAL OATH OF OFFICE was administered to Councilwoman Sarah D. Bolam-DiMarco and Councilman Marc A. Riondino by Mayor Thomas Barbera

ROLL CALL - recorded as present Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak.

COMMENDATION – Officer Michael Wolcott

- Police Chief honored Officer Wolcott with the official Commendation for Life Saving reading it aloud and presented him with the official Life Saving Pin.
- Mayor Barbera read aloud Borough Resolution #029-2023 - AFFIRMING THE OFFICIAL COMMENDATION FOR LIFE-SAVING OF PATROLMAN MICHAEL WOLCOTT

WHEREAS, on Sunday, September 25, 2022, Officer Wolcott was dispatched for a medical emergency for an unresponsive 18-month baby girl; and

WHEREAS, Officer Wolcott administered emergency medication and treatment to which the child responded and began breathing on her own and regained consciousness; and

WHEREAS, Magnolia EMS arrived on location, assuming patient care, transporting the child to the hospital, where the child recovered with further medical treatment; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs joins in the commendation of Officer Michael Wolcott and affirms the Official Commendation for Lifesaving which was issued for his timely, direct and critical actions to save the life of a child validating the purpose, meaning and high calling of Public Safety.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

RESOLUTIONS

#001-2023 – Temporary Budget #1

WHEREAS, N.J.S.A. 40A:4-19 provides that a governing body make Temporary Budget Appropriations to provide for the period between the beginning of the year and the adoption of the annual Municipal Budget;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs, that the following **2023 Temporary Budget Appropriations**, be approved:

	<u>GENERAL</u>	<u>FUND</u>		
REVENUES				Total
Amount to be Raised by Taxation				\$549,000.00
State & Federal Grant Programs				876.02
Receipts from Delinquent Taxes				20,123.98
	TOTAL	GENERAL	FUND	<u><u>\$570,000.00</u></u>
APPROPRIATIONS			SW	OE
GENERAL GOVERNMENT:				
Administration				
Salaries & Wages			\$9,300.00	
Other Expenses				\$200.00
Mayor and Council				
Salaries & Wages			100.00	
Other Expenses				500.00
Municipal Clerk				
Salaries & Wages			21,500.00	
Other Expenses				4,300.00

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Financial Administration		
Salaries & Wages	15,800.00	
Other Expenses		5,400.00
Audit Services		
Other Expenses		16,500.00
Tax Collection		
Salaries & Wages	1,900.00	
Other Expenses		700.00
Tax Assessment		
Salaries & Wages	1,900.00	
Other Expenses		600.00
Legal Services		
Other Expenses		4,400.00
Engineering Services		
Other Expenses		500.00
Economic Development		
Other Expenses		500.00
LAND USE ADMINISTRATION:		
Planning Board		
Salaries & Wages	\$1,400.00	
Other Expenses		\$800.00
CODE ENFORCEMENT:		
Code Enforcement		
Salaries & Wages	1,300.00	
Other Expenses		0.00
UNIFORM CONSTRUCTION CODE:		
Construction Office		
Salaries & Wages	1,500.00	
Other Expenses		600.00
INSURANCE:		
Liability Insurance		
Other Expenses		33,400.00
Worker Compensation		
Other Expenses		25,000.00
Employee Group Insurance		
Salaries & Wages	0.00	
Other Expenses		41,000.00
Disability Insurance		
Other Expenses		400.00
Unemployment Insurance		
Other Expenses		300.00
PUBLIC SAFETY:		
Police Department		
Salaries & Wages	164,700.00	
Other Expenses		7,600.00
Emergency Management		
Salaries & Wages	400.00	
Other Expenses		100.00
Aid to Volunteer Fire Company		
Other Expenses		5,700.00
Municipal Prosecutor		
Other Expenses		0.00
UNIFORM FIRE SAFETY ACT:		
Fire Safety Official		
Salaries & Wages	1,300.00	
Other Expenses		300.00
Fire Hydrant Service		
Other Expenses		8,800.00
PUBLIC WORKS:		
Road Department		
Salaries & Wages	23,500.00	
Other Expenses		1,600.00
Shade Tree		
Other Expenses		700.00
Property Maintenance Officer		
Salaries & Wages	\$900.00	
Other Expenses		\$0.00
Garbage & Trash		
Salaries & Wages	0.00	
Other Expenses		0.00
Buildings & Grounds		
Salaries & Wages	2,200.00	
Other Expenses		7,700.00

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Vehicle Maintenance			
Other Expenses		7,500.00	
HEALTH & HUMAN SERVICES:			
Vital Statistics			
Salaries & Wages	500.00		
Other Expenses		200.00	
Animal Control			
Other Expenses		1,100.00	
Board of Health			
Salaries & Wages	1,500.00		
Other Expenses		100.00	
PARKS & RECREATION:			
Parks Commission			
Salaries & Wages	2,700.00		
Other Expenses		0.00	
Celebration of Public Events			
Other Expenses		300.00	
OTHER OPERATING FUNCTIONS:			
Accumulated Leave Compensation			
Salaries & Wages	0.00		
BUSINESS PERSONAL PROPERTY TAX:			
Transfer to Board of Education			
Other Expenses		0.00	
UTILITY EXPENSES:			
Utilities			
Electricity - Other Expenses		16,000.00	
Water - Other Expenses		900.00	
Natural Gas - Other Expenses		3,500.00	
Telephone - Other Expenses		2,700.00	
Gasoline - Other Expenses		11,000.00	
Other Telecommunications - Other Expenses		4,300.00	
SOLID WASTE DISPOSAL COSTS:			
Solid Waste Disposal			
Other Expenses		25,800.00	
Other Expenses (Outside Cap)		900.00	
STATUTORY EXPENDITURES:			
Public Employee Retirement System			
Other Expenses		\$0.00	
Police & Fire Retirement System			
Other Expenses		0.00	
Social Security & Medicare Taxes			
Other Expenses		20,323.98	
Defined Contribution Retirement Plan			
Other Expenses		0.00	
STATE & FEDERAL GRANT PROGRAMS:			
Body Armor Replacement Grant			
Other Expenses		876.02	
Safe & Secure Communities Grant			
Salaries & Wages	0.00		
Other Expenses		0.00	
INTERLOCAL SERVICE AGREEMENTS			
Municipal Court - Somerdale			
Salaries & Wages	0.00		
Other Expenses		12,900.00	
Recycling Coordinator - Voorhees			
Other Expenses		0.00	
Garbage & Trash - Voorhees			
Other Expenses		25,600.00	
Tax Collector - Voorhees			
Other Expenses		5,000.00	
Construction Code Official - Voorhees			
Other Expenses		4,500.00	
MUNICIPAL COURT FUNCTIONS:			
Municipal Court			
Salaries & Wages	0.00		
Other Expenses		1,500.00	
Public Defender			
Other Expenses		0.00	
Subtotal			
		<u>\$252,400.00</u>	<u>\$312,600.00</u>
			<u>\$565,000.00</u>
CAPITAL IMPROVEMENTS:			
Capital Improvement Fund			
Other Expenses		\$5,000.00	
DEBT SERVICE:			

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Bond Principal					
Other Expenses				0.00	
Note Principal					
Other Expenses				0.00	
Interest on Bonds					
Other Expenses				0.00	
Interest on Notes					
Other Expenses				0.00	
RESERVE FOR UNCOLLECTED TAXES:					
Reserve for Uncollected Taxes					
Other Expenses				\$0.00	
TOTAL	GENERAL	FUND		<u>\$252,400.00</u>	<u>\$317,600.00</u>
					<u>\$570,000.00</u>

	<u>SEWER</u>	<u>UTILITY</u>	<u>FUND</u>		<u>Total</u>
REVENUES					
Sewer Rents					\$63,700.00
Miscellaneous Revenues					0.00
					<u>\$63,700.00</u>
APPROPRIATIONS				<u>SW</u>	<u>OE</u>
GENERAL OPERATING:					
Administration					
Salaries & Wages			\$2,900.00		
Other Expenses				\$4,300.00	
Operations					
Salaries & Wages			4,500.00		
Other Expenses				43,700.00	
Professional Services					
Other Expenses				7,000.00	
INSURANCE:					
Employee Group Insurance					
Other Expenses					0.00
Liability Insurance					
Other Expenses					500.00
Worker Compensation					
Other Expenses					0.00
Disability Insurance					
Other Expenses					50.00
Unemployment Insurance					
Other Expenses					50.00
STATUTORY EXPENDITURES:					
Social Security & Medicare Taxes					
Other Expenses					700.00
Public Employee Retirement System					
Other Expenses					0.00
SUBTOTAL				<u>\$7,400.00</u>	<u>\$56,300.00</u>
					<u>\$63,700.00</u>
CAPITAL IMPROVEMENTS:					
Capital Improvement Fund					
Other Expenses					\$0.00
DEBT SERVICE:					
Bond Principal					
Other Expenses					0.00
Note Principal					
Other Expenses					0.00
Interest on Bonds					
Other Expenses					0.00
Interest on Notes					
Other Expenses					0.00
TOTAL	SEWER	UTILITY	FUND	<u>\$7,400.00</u>	<u>\$56,300.00</u>
					<u>\$63,700.00</u>

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riordino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#002-2023 - APPOINTING MUNICIPAL ATTORNEY

WHEREAS, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

WHEREAS, The Borough of Laurel Springs desires to appoint a municipal attorney who will be the chief, general legal officer of the Borough;

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NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with George J. Botcheos, 1202 Laurel Oak Road, Suite 208, Voorhees, NJ 08043;

BE IT FURTHER RESOLVED, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#003-2023 - APPOINTING LAND USE BOARD ATTORNEY

WHEREAS, the Combined Land Use Board of the Borough of Laurel Springs is in need of Professional Legal Services; and

NOW, THEREFORE, BE IT RESOLVED that the firm of DeMichele and DeMichele, 313 White Horse Pike, Haddon Heights, New Jersey is hereby appointed as Attorney for the Combined Land Use Board of the Borough of Laurel Springs for a term beginning January 1, 2023 and ending December 31, 2023 at an annual cost of \$2,000.

BE IT FURTHER RESOLVED that Greg DeMichele will be primarily responsible for the work of the Board.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#004-2023 - APPOINTING MUNICIPAL BOND COUNSEL

WHEREAS, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

WHEREAS, The Borough of Laurel Springs desires to appoint an attorney or firm who will be the primary legal representative of the Borough in all matters relating to the issuance of public debt instruments including bonds and bond anticipation notes of the Borough.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

Archer & Greiner, P.C.
1025 Laurel Oak Road
Voorhees, NJ 08043

BE IT FURTHER RESOLVED, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#005-2023 - APPOINTING SPECIAL MUNICIPAL REDEVELOPMENT COUNSEL

WHEREAS, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

WHEREAS, the Borough of Laurel Springs desires to appoint a Special Redevelopment Counsel for the term of January 1, 2023 through December 31, 2023;

NOW, THEREFORE, BE IT RESOLVED that Emily K. Givens, Maley Givens, Counsellors at Law, 1150 Haddon Avenue, Suite 210, Collingswood, NJ 08108-2003, is hereby appointed as Special Redevelopment Counsel for the Borough of Laurel Springs for the year 2023 not to exceed a cost of \$25,000.

BE IT FURTHER RESOLVED, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#006-2023 - APPOINTING MUNICIPAL ARCHITECT

WHEREAS, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

WHEREAS, the Borough of Laurel Springs desires to appoint a firm to provide a Municipal Architect for municipal and consulting architectural services.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Rodier Ebersberger Architects, LLC, 946 South Main Street, Williamstown, NJ 08094 not to exceed a cost of \$60,000.

BE IT FURTHER RESOLVED, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

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- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#007-2023 - APPOINTING MUNICIPAL ENGINEER AND MUNICIPAL PLANNER

WHEREAS, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

WHEREAS, The Borough of Laurel Springs desires to appoint a firm to provide a Municipal Engineer for municipal and consulting engineering services and a Municipal Planner to the Borough of Laurel Springs and the Laurel Springs Combined Land Use Board who has knowledge to prepare all plans and documents necessary for the Borough of Laurel Springs and its Land Use Boards.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Environmental Resolutions, Inc., 815 East Gate Drive, Suite 103, Mt. Laurel, NJ 08054 not to exceed a cost of \$60,000.

BE IT FURTHER RESOLVED that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#008-2023 - APPOINTING MUNICIPAL AUDITORS

WHEREAS, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

WHEREAS, the Borough of Laurel Springs desires to appoint a firm of certified public accountants to act as municipal auditors for the Borough of Laurel Springs that demonstrate knowledge of municipal auditing laws and regulations and experience in providing advice to municipal entities on records compliance issues.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs that the appointment of Bowman and Company, LLP, 601 White Horse Road, Voorhees, NJ 08043-2493 be approved not to exceed a cost of \$60,000.

BE IT FURTHER RESOLVED, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#009-2023 - APPOINTING THE FIRE OFFICIAL TO SUPERVISE THE LOCAL ENFORCING AGENCY OF THE UNIFORM FIRE CODE FOR THE BOROUGH OF LAUREL SPRINGS

WHEREAS, the Uniform Fire Code is locally enforced in the Borough of Laurel Springs; and

WHEREAS, there exists a Bureau of Fire Prevention within the Laurel Springs Fire Department, which is the local enforcing agency; and

WHEREAS, the local enforcing agency enforces the Uniform Fire Safety Act and the codes and regulations adopted under it in all buildings, structures and premises within the established boundaries of the Borough of Laurel Springs and faithfully complies with the requirements of the Uniform Fire Safety Act and the Uniform Fire Code; and

WHEREAS, the local enforcing agency shall be under the supervision of a Fire Official, who shall be appointed yearly by the governing body of the Borough of Laurel Springs;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Laurel Springs that Kenneth J. Cheeseman be duly appointed as Fire Official to supervise the Local Enforcing Agency of the Uniform Fire Code for the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#010-2023 - APPOINTING A QUALIFIED PURCHASING AGENT AND INCREASING THE BID THRESHOLD TO \$44,000 PURSUANT TO N.J.S.A. 40A:11-3(A)

WHEREAS, contracting units that have appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9(b) and take advantage of a higher bid threshold pursuant to N.J.S.A. 40A:11-3(a), can have their maximum bid threshold increased from \$17,500 to \$44,000.

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for certification of a Qualified Purchasing Agent; and

WHEREAS, Dean Ciminera possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services; and

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WHEREAS, the Borough of Laurel Springs desires to increase the bid threshold as provided;
NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Laurel Springs hereby increases its bid threshold to \$44,000; and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Dean Ciminera as the Qualified Purchasing Agent to exercise the duties of a purchasing agent with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Borough of Laurel Springs; and

BE IT FINALLY RESOLVED, that the Municipal Clerk of the Borough of Laurel Springs is hereby directed to forward a certified copy of the resolution and copy of Dean Ciminera's certification to the Director of the Division of Local Government Services.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

011-2023 - APPOINTING CHARLES WIGGINTON AS MUNICIPAL PUBLIC DEFENDER FOR 2023

WHEREAS, the Borough of Laurel Springs (Laurel Springs) entered into a Shared Services Agreement with the Borough of Somerdale (Somerdale) to provide Municipal Court Service for Laurel Springs; and
WHEREAS, Somerdale has appointed and employed Charles Wigginton, duly licensed to practice law in the State of New Jersey, an attorney-at-law of the State of New Jersey to act as Municipal Public Defender in accordance with N.J.S.A. 2B:2-27;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Laurel Springs that in accordance with the aforementioned Shared Services Agreement and N.J.S.A 2B:24-1, et. Seq. that Charles Wigginton be appointed as Municipal Public Defender for the Borough of Laurel Springs for a term of January 1, 2023 through December 31, 2023.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

012-2023 - APPOINTING ANDREW W. VIOLA AS MUNICIPAL PROSECUTOR

WHEREAS, the Borough of Laurel Springs (Laurel Springs) entered into a Shared Services Agreement with the Borough of Somerdale (Somerdale) to provide Municipal Court Service for Laurel Springs; and

WHEREAS, Somerdale has appointed and employed Andrew W. Viola, duly licensed to practice law in the State of New Jersey, an attorney-at-law of the State of New Jersey to act as Municipal Prosecutor in accordance with N.J.S.A. 2B:2-27;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Laurel Springs that in accordance with the aforementioned Shared Services Agreement and N.J.S.A 2B:12-1, et. Seq. that Alison B. Weinroth be appointed as Municipal Prosecutor for the Borough of Laurel Springs for a term of January 1, 2023 through December 31, 2023.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#013-2023 - AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR AN INDEPENDENT REGISTERED MUNICIPAL ADVISOR

WHEREAS, a need exists for the services of an INDEPENDENT REGISTERED MUNICIPAL ADVISOR on behalf of the Borough of Laurel Springs, County of Camden, in the State of New Jersey; and

WHEREAS, the law firm of Phoenix Advisors, LLC is a firm authorized to do business in the State of New Jersey;

WHEREAS, Phoenix Advisors, LLC has warranted that he is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

WHEREAS, the Borough desires to retain Phoenix Advisors, LLC for the purpose of providing legal services; and

WHEREAS, pursuant to N.J.S.A 40A:II-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds are available for this purpose;
NOW, THEREFORE, BE IT RESOLVED by the Borough of Laurel Springs, a body corporate and politic, as follows:

- The Borough's Mayor and Municipal Clerk, are hereby authorized to execute an Agreement for Professional Services with the law firm of Phoenix Advisors, LLC
- The term of this contract shall be January 1, 2023 through December 31, 2023

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- This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.
- This resolution shall be published as required by law.
- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#014-2023 - APPOINTING RISK MANAGEMENT CONSULTANT CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Governing Body of the Borough of Laurel Springs is a member of the Camden County Municipal Joint Insurance Fund, a self-insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a Risk Management Consultant to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspicifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultants are clearly an extraordinary unspicifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of the Borough of Laurel Springs does hereby appoint The Hardenbergh Insurance Group as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#015-2023-APPOINTMENTS FOR THE YEAR 2023

BE IT RESOLVED, by Mayor and Council of the Borough of Laurel Springs, County of Camden, State of New Jersey do hereby approve the appointment of the following Municipal Committees and Employees for 2023:

<u>POSITION</u>	<u>TERM</u>	<u>NAME</u>
<u>ADMINISTRATION</u>		
Borough/Public Safety Administrator	1 year	Kenneth J. Cheeseman
Municipal Clerk	Tenured	Dawn T. Amadio
Registrar	1 year	Dawn T. Amadio
Deputy Municipal Clerk	1 year	Cathy Sims
Deputy Registrar	1 year	Cathy Sims
Administrative Office Clerk – Part Time	1 year	Cindy Cheeseman
Chief Financial Officer	Tenured	Dean Ciminera
Treasurer	1 year	Cathy Sims
Deputy Treasurer	1 year	Dawn T. Amadio
Tax Assessor	Tenured	Denise Campbell
Tax Collector	2022-2025	Jennifer Dukelow
Deputy Tax Collector	1 year	Dean Ciminera
Tax Search Officer	1 year	Jennifer Dukelow
Qualified Purchasing Agent	1 year	Dean Ciminera
Purchasing Clerk – Part Time	1 year	Cindy Cheeseman
Payroll Clerk	1 year	Cathy Sims
<u>SERVICES</u>		
Construction		
Construction Code Official	03/01/2023	Colin Mahon
Building Inspector	thru	Township
Plumbing Inspector	02/28/2028	of
Electrical Inspector		Voorhees
Fire Inspector	“	“
Construction Secretary	1 year	Cathy Sims
Public Works		

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Public Works Director – Part time	1 year	Kenneth J. Cheeseman
Public Works Employee – Part time	1 year	Walter Yates – Foreman
Public Works Employee – Part time	1 Year	James Burns
Public Works Employee – Part time	1 year	Mateus Reissmann
Public Works Employee – Part time	1 year	Dominic Krawchuk
Public Works Employee – Part time	1 year	Richard Roach
Public Works Support Personnel	When Needed	Lawrence Winters
	“	Ryan Bax
		Kasey Horan
		Matthew Holden
		Robert Lickfield
		Tyler Venuto
Certified Recycling Professional-P.T.	1 year	Township of Voorhees
Stormwater Coordinator	1 year	Walter Yates
Sewer Utility		
Utility Fund Collector	1 year	Cathy Sims
Utility Collection Systems Operator	1 year	Jason Kennedy
Code Enforcement		
Zoning Code Enforcement Officer-P.T.	1 year	Albert O. Hallworth, IV
Property Maintenance Officer	1 year	Kenneth J. Cheeseman
	“	Lawrence Winters
Code Enforcement Secretary-P.T.	1 year	Cindy Cheeseman
Fire Safety		
Fire Chief	1 year	Kenneth J. Cheeseman
Fire Official	1 year	Kenneth J. Cheeseman
Fire Safety Inspector	1 year	Lawrence Winters
Emergency Management Council		
Coordinator/Fire Chief	2021-2023	Kenneth J. Cheeseman
Deputy Coordinator/Police Chief	1 year	Brian Mazziotta
Deputy Coordinator/Evacuation Officer	1 year	Harrison Lickfield
Mayor, Public Official	1 year	Thomas A. Barbera
Public Works	1 year	Walter Yates
Public Information Officer/Shelter	1 year	Dawn T. Amadio
Communications Officer	1 year	Craig Reiner
Medical Officer	1 year	Lisa Winchester/Magnolia Ambulance
Resource Officer	1 year	Cathy Sims
Secretary/Shelter	1 year	Cindy Cheeseman
Misc. Services		
911 Coordinator	1 year	Craig Reiner
JIF/MEL Safety Director	1 year	Kenneth J. Cheeseman
JIF/MEL Fund Commissioner	1 year	Kenneth J. Cheeseman
JIF/MEL Alternate Fund Commissioner	1 year	Thomas A. Barbera
CDBG Representative	1 year	Thomas A. Barbera
CDBG Alternate Representative	1 year	Dean Ciminera
Public Agency Compliance Officer	1 year	Dean Ciminera
Alternate Public Agency Compliance Offr.	1 year	Cathy Sims
Misc. Administrative Support	1 year	Jo Ann Weidler
Misc. Administrative Support	1 year	Sierra Dubuisson
<u>MUNICIPAL COURT</u>		
Municipal Court Personnel	2021- 2023	Borough of Somerdale
Municipal Court Judge	2021- 2023	Charles Shimberg, Esq.
<u>POLICE DEPARTMENT</u>		
Chief of Police	2021	Brian Mazziotta
Patrolman		Michael Wolcott
Patrolman		Harrison Lickfield
Patrolman	THRU	Steven Casciato
Patrolman		David Woepfel
Patrolman	2023	Franco Lombardi
Secretary	1 year	Cynthia Cheeseman
Crossing Guards – Part Time	1 year	Jo Ann Weidler

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	1 year	Cynthia Cheeseman
	1 year	Kim Brisbin
	1 year	Joyce A. Kelly
Crossing Guard – Alternate	1 year	Larry Winters
	1 year	Kenneth J. Cheeseman
	1 year	Cathy Sims
	1 year	Jim Burns
	1 year	Walter Yates
	1 year	Kasey Horan
	1 year	Ryan Bax
	1 year	Tyler Venuto
	1 year	Chris Grega

BOARDS AND COMMISSIONS

Combined Land Use Board

<u>Planning Config.</u>	<u>Zoning Config.</u>		
Class I	Cannot vote	Term as Mayor	Thomas A. Barbera
Class II	Regular #1	1 year	Ken Lippincott
Class III	Cannot vote	1 year	Councilman James Redstreak
Class IV	Regular #2	2021-2024 (4 yr)	Eric Hafer
Class IV	Regular #3	2022-2025 (4 yr)	Ken Weidler
Class IV	Regular #4	2020-2023 (4 yr)	Roy Kane
Class IV	Regular #5	2023-2026 (4 yr)	Margaret Lerley
Class IV	Regular #6	2020-2023 (4 yr)	Chris O'Keefe
Alternate I	Regular #7	2023-2024 (2yr)	Marie Nasuti
Alternate II	Alternate	1 year	David Lerley
Alternate III	Alternate	1 year	George Weiss
Board Solicitor		1 year	Greg DeMichele
Board Secretary		1 year	Dawn T. Amadio

Recreation Commission

Recreation Commissioner	2022-2026 (5 yr)	Ryan Plotts
Recreation Commissioner	2021-2025 (5 yr)	Dianne Hafer
Recreation Commissioner	2023-2028 (5 yr)	Jerry Straub
Recreation Commissioner	2023-2027 (5 yr)	Tim DiMarco (unexpired term)
Recreation Commissioner	2019-2023 (5 yr)	Brian Hofacker
Recreation Commissioner	2021-2025 (5 yr)	Jacob Falana
Recreation Commissioner	2020-2024 (5 yr)	Mary Ann Tisera
Council Liaison	1 year	Samuel DelPidio
Recreation Commission Secretary	1 year	Dawn T. Amadio
Recreation Clerk	1 year	Cindy Cheeseman

Board of Health

Member	2020-2023 (3 yr)	Wayne Bommer
Member	2023-2024 (2 yr)	Carolyn Redstreak
Member	2023-2024 (2 yr)	JoAnn Weidler
Member	1 year	Dawn T. Amadio
Board of Health Secretary/Member	1 year	Cindy Cheeseman

COMMITTEES

Whitman Stafford Executive Committee		
President	1 year	Richard Zimmermann
Vice President	1 year	Wayne Bommer
Treasurer/Site Director	1 year	Frederick Lynch
Secretary	1 year	Marie Nasuti
Member	1 year	Ed Markart
Associate Member	1 year	Thomas Barbera
Associate Member	1 year	Carolyn Redstreak
Council Liaison	1 year	James Redstreak
Ordinance Review		
Member	1 year	Thomas Barbera
Member	1 year	James Redstreak
Member	1 year	Kenneth J. Cheeseman
Member	1 year	Marie Nasuti
Member	1 year	David Lerley
Secretary	1 year	Dawn T. Amadio

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Laurel Green (Sustainable Jersey)

Council Liaison	1 year	James Redstreak
Member	1 year	Ken Cheeseman
Member	1 year	Kendra Mochel
Member	1 year	Marie Nasuti
Member	1 year	Matthew Minder
Member	1 year	Meg Simon
Member/Secretary	1 year	Dawn T. Amadio

Beautification Committee and Sustainable Jersey Creative Team

President	1 year	Carolyn Redstreak
Vice President	1 year	Nancy Sachleben
Treasurer	1 year	Sharon Harris
Secretary	1 year	Dawn T. Amadio
Member	1 year	Marie Nasuti

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#016-2023 - NAMING ANIMAL SHELTER SERVICES

WHEREAS, Mayor and Council of the Borough of Laurel Springs has contracted to provide Animal Control Services for proper placement of surrendered and stray animals; and

WHEREAS, The Animal Orphanage, 419 Cooper Road, P. O. Box 1363, Voorhees, NJ 08043, provides the required services in the amount of \$200.00 per month; and

WHEREAS, a municipal contract was set forth in writing and mutually agreed upon for a term of 24 months commencing on January 1, 2023 and ending on January 1, 2025;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs, in the County of Camden, and the State of New Jersey that they hereby name the Animal Orphanage as the facility for placement and housing of cats and dogs confiscated or seized within the Municipality for the calendar year 2023 and authorize execution of the Shelter Services Agreement.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#017-2023 - NAMING ANIMAL CONTROL SERVICES AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH INDEPENDENT ANIMAL CONTROL

WHEREAS, the Borough of Laurel Springs requires Animal Control Services to control stray, sick, and injured animals, provide general public with humane education, and enforce animal welfare and control ordinances which overall will promote good public health and make the municipality safe and more enjoyable.

WHEREAS, the Borough of Laurel Springs desires and consents to the extension of the contract for animal control services for the 2023 calendar year by mutual written consent, whereby the contract extension will commence on January 1, 2023 and will terminate December 31, 2023; and

WHEREAS, Independent Animal Care Services LLC. is compliant with all statutory requirements and with all rules and regulations governing animal control and animal control officers pursuant to N.J.S.A. Title 4, Chapter 19, and Article 1; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs, County of Camden, that they authorize the Mayor and Clerk to execute a contract with Independent Animal Control P.O. Box 1612 Blackwood, NJ 08012 in the amount of \$4,200 annually, and payable at the rate of \$350.00 per month plus applicable overtime charges.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#018-2023 - NAMING EMERGENCY MANAGEMENT COORDINATOR FOR 2023

WHEREAS, in every municipality of the State of New Jersey the Governing Body shall appoint a municipal emergency management coordinator; and

WHEREAS, the Municipal Emergency Management Coordinator shall serve for a term of three years, for which Kenneth J. Cheeseman was appointed on January 4, 2021 with his term expiring on December 31, 2023; and

WHEREAS, the Mayor and Council of the Borough of Laurel Springs, for the sake of continuity and clarity desire to reaffirm and name Kenneth J. Cheeseman as Municipal Emergency Management Coordinator for the year 2023;

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NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Laurel Springs, County of Camden, State of New Jersey hereby reaffirm the three (3) year term appointment commencing January 1, 2021 and ending December 31, 2023 of Kenneth J. Cheeseman and name him Emergency Management Coordinator for the year 2023.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#019-2023 - NAMING TOWING OPERATORS

WHEREAS, in accordance with the Code of the Borough of Laurel Springs, the need for approved Towing Operators have been established; and

WHEREAS, Tomkinson Auto Repair has made application to the Borough of Laurel Springs; and

WHEREAS, Police Chief Mazziotta has approved the application and all necessary papers have been filed with the Municipal Clerk and the municipal fees paid according to Borough Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs, in the County of Camden, and the State of New Jersey that the Towing Operators for the Year 2023 be:

Tomkinson Auto Repair
503 South White Horse Pike
Stratford, NJ 08084

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#020-2023 - DESIGNATING NEWSPAPERS FOR LEGAL NOTICES

BE IT RESOLVED, by Mayor and Council of the Borough of Laurel Springs, that during the year 2023, the following newspapers are hereby designated for the advertising of the legal notices and advertisements:

Courier-Post
The Retrospect

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#021-2023 - DESIGNATING MEETING DATES

BE IT RESOLVED, by the Governing Body of the Borough of Laurel Springs that Pursuant to N.J.S.A. 10:4-6, The Open Public Meetings Act, the Regular and Work Session meetings of the Mayor and Council of the Borough of Laurel Springs will be held in the Laurel Springs Recreation Center at 7:00 p.m. on the second and fourth Monday of each month, unless otherwise noted as follows:

Regular Meetings - 7:00 p.m.

Monday, January 9, 2023(Reorganization)

Monday, February 13, 2023

Monday, March 13, 2023

Monday, April 17, 2023

Monday, May 8, 2023

Monday, June 12, 2023

Monday, July 10, 2023

Monday, August 14, 2023

Monday, September 11, 2023

Monday, October 16, 2023

Monday, November 13, 2023

Monday, December 11, 2023

Work Session Meetings - 7:00 p.m.

Monday, January 23, 2023

Monday, February 27, 2023

Monday, March 27, 2023

No Meeting

Monday, May 22, 2023

No Meeting

No Meeting

No Meeting

Monday, September 25, 2023

No Meeting

Monday, November 27, 2023

Thursday, December 28, 2023ber

BE IT FURTHER RESOLVED that official action can take place at all Borough Meetings.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#022-2023 - AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE BOTH REGULAR AND ADDED/OMITTED TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF LAUREL SPRINGS

BE IT RESOLVED By the Mayor and Borough Council of the Borough of Laurel Springs, County of Camden, State of New Jersey that Denise Campbell, Tax Assessor for the Borough/Township of Laurel Springs, is hereby authorized to file, stipulate, settle both regular and Added/Omitted tax appeals and roll back tax complaints on behalf of the Borough/Township of Laurel Springs for the year 2023.

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- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#023-2023 - AUTHORIZING CERTIFIED TAX ASSESSOR TO RAISE OR LOWER ASSESSMENTS ON BEHALF OF THE BOROUGH

WHEREAS, it is necessary for the Borough Tax Assessor to raise or lower assessments on behalf of the Borough of Laurel Springs for the 2023 tax year.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs that Denise Campbell, Tax Assessor, is hereby authorized to raise or lower assessments on behalf of the Borough of Laurel Springs for the 2023 tax year.

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Camden County Board of Taxation Administrator and the Tax Assessor.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#024-2023 - AUTHORIZING THE TAX COLLECTOR TO CANCEL SMALL BALANCES

WHEREAS, NJSA 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and,

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Laurel Springs, County of Camden, State of New Jersey, hereby authorize the Tax Collector to cancel said amounts as deemed necessary.

BE IT FURTHER RESOLVED that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#025-2023 - DETERMINING RATE OF INTEREST AND ADDITIONAL PENALTIES ON DELINQUENT TAXES

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Laurel Springs, County of Camden and State of New Jersey that 8% interest per annum shall be charged on all delinquent taxes, as well as delinquent local improvements, assessments and sewer rents for the year 2023 except that 18% interest per annum shall be charged whenever the accumulated charges exceed the total sum of \$1,500.00 against any particular property and further, that the Borough of Laurel Springs shall allow an additional grace period of ten (10) days before the imposition of said interest charges on delinquent taxes in accordance with NJSA 54:4-67.

In addition to all other penalties, interest and other charges permitted by New Jersey State Law, rule of regulation and/or otherwise fixed by resolution or ordinance by the Mayor and Borough Council of Laurel Springs, a penalty shall be fixed to each delinquent tax and/or other municipal charges account whose delinquent balance on December 31 of each calendar year is in excess of \$10,000.00. The amount of such penalty shall be fixed by resolution of the Borough Council in accordance with NJSA 54:4-67, provided however, that the rate of such penalty on the date this section Becomes effective shall be 6% of the delinquency balance on December 31 of the current year. For the purposes of this section, the term "delinquency balance" shall mean the sum of all taxes, municipal charges, interest and previously assessed penalties due on a given tax parcel or parcels under the same tax and/or other municipal charges account covering any number of quarters or years.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#026-2023 - ADOPTING CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs, County of Camden, State of New Jersey, that the following requirements be a part of the 2023 Cash Management Plan, and be adhered to:

- I. Cash Management and Investment Objectives

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- A. Preservation of capital;
 - B. Adequate safekeeping of assets;
 - C. Maintenance of liquidity to meet operating needs;
 - D. Diversification of the Township's portfolio to minimize risks associated with individual investments.
- II. Designation of Official Depositories
- A. The following banks are hereby designated as legal depositories for all municipal funds:
 - 1. Republic Bank
 - 2. TD Bank
 - 3. PNC Bank
 - 4. Fulton Bank
 - 5. New Jersey State Cash Management Fund
 - B. Each depository must submit to the Chief Financial Officer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;
 - C. This list may be amended or supplemented from time to time as the Mayor and Borough Council deem necessary.
- III. Cash Management
- A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Borough of Laurel Springs, or shall be turned over to the Chief Financial Officer or the Deputy Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;
 - B. The Chief Financial Officer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;
 - C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer;
 - D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.
- IV. Permissible Investments
- A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;
 - B. Government money market mutual funds;
 - C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
 - D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
 - E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;
 - F. Local Government investment pools;
 - G. New Jersey State Cash Management Fund;
 - H. Notes issued by New Jersey municipalities, counties, fire districts and boards of education, pursuant to N.J.S.A. 40A:5-14.
- V. Authority for Investment Management
- A. The Chief Financial Officer is authorized and directed to make investments on behalf of the Borough. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.
- VI. Safekeeping
- A. Securities purchased on behalf of the Borough shall be delivered electronically or physically to the Borough's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough.
- VII. Procedures for Disbursement of Funds
- A. Payments shall be prepared by the Chief Financial Officer and/or the Deputy Treasurer and submitted to the Borough Council for their approval;
 - B. No municipal funds shall be disbursed by the Chief Financial Officer or Deputy Treasurer prior to approval of the Borough Council, except for:
 - 1. Debt Service payments;
 - 2. Investments;
 - 3. Payroll turnovers to agency accounts;
 - C. Tax payments to the other local taxing agencies, shall be made in accordance with schedules provided by each taxing district;

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D. Checks approved for payment shall be signed by any two of the following 1) the Mayor, 2) the Chief Financial Officer, 3) the Borough Clerk, or 4) the Deputy Borough Clerk/Deputy Treasurer. All signatures must be an original signature;

E. Checks paid from the following accounts are permitted to have only one signature:

1. Tax Title Lien Redemption Account;
2. Municipal Court & Bail Accounts;
3. Clerk Election Account;

F. Wire transfers and Automated Clearing House (ACH) payments are to be made by either the Chief Financial Officer or the Deputy Treasurer.

VIII. Reporting

A. The Chief Financial Officer shall report to the Borough Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;

B. The Chief Financial Officer shall also report to the Borough Council the available cash balances in each fund and/or bank account.

IX. Audit

A. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

#027-2023 - AWARDING STATE CONTRACTS

WHEREAS, N.J.S.A. 40A: 11-12 allows municipalities, without advertising for bids, to purchase materials, supplies or equipment under any contract entered into on behalf of the State Department of the Treasury, Division of Purchase and Property;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council, that pursuant to N.J.S.A. 40A11-12, the following State Contracts be awarded for the year 2023:

VENDOR	PRODUCT
ACCSES NJ	Cleaning & disinfection services
Activity Group, Inc.	Law enforcement equipment & supplies
All Hands Fire Equipment	Protective clothing & equipment
American Aluminum	Police & homeland security equipment
American Asphalt Co.	Road & highway materials
Applied Concepts	Police & homeland security equipment
Aramco, Inc.	Police & homeland security equipment
Atlantic Tactical	Police & homeland security equipment
Auto & Truck Parts	Heavy-duty truck parts
Axon Enterprises	Law enforcement equipment & supplies
Ben Shaffer Recreation	Park & Playground equipment
Beyer Ford	Pickups w/snowplow options
Bridgestone/Firestone	Tires & Tubes
Campbell Freightliner	Heavy-duty vehicle maint. & repairs
CDW Government, Inc.	Computer workstations & associated products
Central Jersey Equipment	Parts & repairs for lawn & grounds equipment
Cherry Valley Tractor	Parts & repairs for lawn & grounds equipment
Custom Bandag/Goodyear	Tires & tubes
David Weber Oil	Automotive lubricants
Delaware Valley Truck Services	Vehicle maintenance & repair services
Dell Computers	Computer workstations & associated products
Direct Energy	Aggregated purchase of electric supply
Ditschman/Flemington Ford	Vehicles, cargo vans
Draeger, Inc.	Police & homeland security equipment
Eagle Point Gun	Police & homeland security equipment
Elite Vehicle Solutions	Law enforcement equipment & supplies
Eventide	Radio communication equipment
Fastenal Company	Industrial supplies
Fire Dex, LLC	Firefighter protective clothing & equipment
Firestone Tire Co.	Tires & tubes
Garden State Highway	Street signs & road materials
Gen-El Safety & Industrial	Law enforcement equipment & supplies
General Sales Admin.	Law enforcement equipment & supplies
Genuine Parts Co./NAPA	Heavy duty truck parts
Gold Type Business Machines	Radio communication equipment
Goodyear Tire Co.	Tires & tubes

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Grainger Supplies	Industrial maintenance, repairs & equipment
H.A. DeHart & Sons	Heavy-duty vehicle maint. & repairs
Hainesport Auto & Truck	Vehicle maintenance & repair services
Hale Trailer Brake & Wheel	Heavy duty truck parts
Herc Rentals	Equipment & space rental
Hertrich Fleet Services	Passenger vehicles & light-duty trucks
Hewlett Packard	Computer workstations & associated products
Home Depot	Building supplies & products
HON Company	Office Furniture
Hoover & Sons	Repair services & parts for heavy duty trucks
Houpert Truck Service	Vehicle maintenance & repair services
J-Bolts Industrial Supplies	Heavy duty truck parts
Johnson & Towers	Heavy duty truck parts
Johnson Controls/Simplex	Inspection of fire suppression systems
Just Tires/Bridgestone	Tires & tubes
Konica-Minolta	Reprographics & digital copiers
Lanigan Associates	Police & homeland security equipment
Laser Technology	Police & homeland security equipment
Laurel Lawnmower	Parts & repairs for lawn & grounds equipment
Lawmen Supply	Police & homeland security equipment
Lexis Nexis	Data access services
Majestic Oil	Fuel Oil & Gasoline
Major Police Supply	Police & homeland security equipment
Mall Chevrolet	Police vehicles – SUV's & sedans
Marturano Recreation Co.	Park & playground equipment
Matthew Bender & Co.	NJ Register & NJ Code publications
McCarthy Tire Service/Goodyear	Tires & tubes
Monro Muffler & Brake	Tires & tubes
Morton Salt Co.	Bulk rock salt & sodium chloride
Motorola Corp.	Radio communication supplies & equipment
Mr. Tire Auto Center/Goodyear	Tires & tubes
MRA International	Computer workstations & associated products
Municibid	Online auction services
Old Dominion Brush	Parts & repairs for road maintenance equipment
Panasonic Computers	Computer workstations & associated products
Paratech, Inc.	Law enforcement equipment & supplies
Pitney Bowes	Mailroom maintenance & equipment
Reliable Tire Co./Bridgestone	Tires & tubes
Ricoh Corporation	Reproduction equipment
Rich Tree Service	Tree trimming & removal services
Riggins Inc.	Fuel oil & gasoline
RR Donnelley	Certified copies of vital records
Safariland	Law enforcement equipment & supplies
Service Tire Truck Center/Goodyear	Tires & tubes
SHI International Corp.	Software licenses & related services
Simplex Grennel	Inspection of fire suppression systems
Storr Tractor Co.	Parts & repairs for lawn & grounds equipment
Tactical Public Safety	Law enforcement equipment & supplies
Tire Corral/Goodyear	Tires & tubes
Transaxle Corp.	Parts & repairs for highway equipment
Verizon	Telecommunication data services
Vineland Auto Electric	Vehicle maintenance & repair services
W.B. Mason, Inc.	Office supplies
West Publishing	Data access services
Widmer Time Recorder	Mailroom maintenance & equipment
Winner Ford	Police vehicles, sedans & SUV's
Witmer Public Safety	Law enforcement equipment & supplies
Xerox Corporation	Copiers & multi-function devices

BE IT FURTHER RESOLVED, that this list may be amended or supplemented from time to time, as the Mayor and Borough Council deem necessary.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

**REORGANIZATION MEETING
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS
MONDAY, JANUARY 9, 2023 AT 7:00 P.M.
MAYOR THOMAS BARBERA PRESIDING
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#028-2023 - AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF LAUREL SPRINGS AND THE BOROUGH OF HI-NELLA RELATIVE TO THE USE OF VERIZON WIRELESS POLICE MODEMS BY THE BOROUGH OF HI-NELLA

WHEREAS, the Borough of Hi-Nella (Hi-Nella) and the Borough of Laurel Springs (Laurel Springs) are both municipal entities located in Camden County, New Jersey, and

WHEREAS, Hi-Nella and Laurel Springs wish to enter into a Shared Services Agreement whereby Laurel Springs would aid and assist Hi-Nella in obtaining wireless police modems for use by the Hi-Nella Police Department; and

WHEREAS, Hi-Nella and Laurel Springs intend by virtue of a Shared Service Agreement herewith attached to set forth the terms and conditions of the agreement and the proper public officials of each Borough have been directed and authorized to execute this Shared Services Agreement pursuant to Resolutions of their respective governing bodies.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Clerk of the Borough of Laurel Springs be authorized to execute the Shared Service Agreements setting forth the provisions of services provided, and payments rendered.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

RESOLVED TO PAY \$392,172.05 FROM CURRENT ACCOUNT AND \$ 8,387.03 FROM TRUST AND CAPITAL ACCOUNTS

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

PRESIDENT OF COUNCIL – A motion was made by Councilman DelPidio to nominate Councilman James Redstreak for Council President, which was seconded by Councilwoman DiMarco, with no other nominations received, therefore, Mayor Barbera closed nominations. Roll call recorded the following votes to elect Councilman James Redstreak as Council President Cruz, DiGregorio, DiMarco, Riondino, DelPidio, and Redstreak in favor, none opposed and no abstentions.

APPOINTMENT OF DEPARTMENT DIRECTORS – Mayor Barbera made the following appointments for the following departments:

- Public Works, Services, Boards - Councilman Redstreak
- Public Buildings and Grounds – Councilman Cruz
- Municipal Court – Councilwoman DiGregorio
- Recreation - Councilman DelPidio
- Administration and Finance - Councilman Riondino
- Community Engagement - Councilwoman DiMarco

ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED- none.

ANNOUNCEMENTS

- Dog Licenses are due during the months of January and February 2023
- Tuesday, January 10th – Whitman Stafford @ 7 pm
- Monday, January 16th - Borough Offices are closed in celebration of Martin Luther King Day
- Thursday, January 19th - Combined Land Use Board @ 7pm @Recreation Center
- Monday, January 23RD Work Session Meeting of Mayor and Council @7:00 p.m. @Rec Center

PUBLIC SESSION – Mayor Barbera opened the meeting to the Public.

Ken Lippincott – 511 Park Avenue – informed that today was National Police Officers Day and said how very fitting it was to give Officer Wolcott an award and thanked him for his service.

ADJOURNMENT–Upon the motion of Councilman Redstreak the meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Dawn T. Amadio, RMC
Municipal Clerk