

**Ordinance #849-2020 – ORDINANCE OF THE BOROUGH OF LAUREL SPRINGS, IN THE COUNTY OF CAMDEN, NEW JERSEY CREATING A CLAIMANT CERTIFICATION EXEMPTION**

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**WHEREAS**, NJAC 5:30-9A and 5:31-4 allow for greater flexibility for local units when implementing the claimant certification requirement set forth in NJSA 40A:5-16(a); and

**WHEREAS**, local units are now given discretion to require a claimant certification as they deem necessary and appropriate; and

**WHEREAS**, the Mayor and Borough Council recommend that a claimant signature only be required for refunds, advance payments, employee reimbursements, or for services provided exclusively and entirely by an individual (i.e. sole proprietors); and

**WHEREAS**, as a continued internal control, NJSA 40A:5 requires local units to have “a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit” prior to any disbursements of funds; and

**WHEREAS**, the Mayor and Borough Council recommend the adoption of this Claimant Certification Ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Laurel Springs, County of Camden, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of NJAC 5:30-9A and 5:31-4, as follows:

Section 1. Claimant’s certification signatures will only be required for refunds, advance payments, employee reimbursements, or for services provided exclusively and entirely by an individual;

Section 2. This Ordinance shall take effect upon final passage and publication of this Ordinance.

**BOROUGH OF LAUREL SPRINGS**

ATTEST: \_\_\_\_\_  
Dawn T. Amadio, RMC, Municipal Clerk

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Thomas A. Barbera, Mayor

This ordinance was introduced at a meeting of Laurel Springs’ Borough Council on Monday, December 14, 2020, and will be considered for adoption on final reading and public hearing to be held on Monday, December 28, 2020, 7:00 pm in the Laurel Springs Recreation Center, 820 Grand Avenue, Laurel Springs New Jersey. Copies of Ordinance were made available to the public at no charge at the Office of the Borough Clerk, Laurel Springs Borough Hall, 723 West Atlantic Avenue, Laurel Springs, New Jersey.