

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS, COUNTY OF CAMDEN, STATE OF NEW JERSEY, THE FOLLOWING FEES ARE EFFECTIVE IMMEDIATELY UPON PASSAGE OF THE ORDINANCE:

1. Clerk's Office

- a. Clerk searches: \$ 10.00
- b. Certified List of Property Owners \$ 10.00
- c. Public Records (copies)
 - a. Letter size per page \$ 0.05
 - b. Legal size per page \$ 0.07
 - c. Other materials Actual cost of material
- d. Peddling and soliciting \$ 100.00 for 90 days
- e. Officiants fee \$ 100.00 - \$300.00

2. Alcohol License Fees:

- a. Fee for issuance of new alcohol beverage license: \$2,500.00
- b. Fee for transfer of an alcohol beverage license:
 - (i) Person to person \$ 200.00
 - (ii) Place to Place \$ 200.00
 - (iii) Combination Person to Person/Place to Place \$ 200.00
- c. AD INTERIM PERMIT \$ 75.00 + \$5.00 per day
- d. Annual Fee for Renewal of alcohol beverage license:
 - (i) Plenary retail consumption (Class D) \$2,500.00
 - (ii) Plenary retail distribution \$2,500.00
- e. Catering Permit \$ 100.00 per day
- f. SOCIAL AFFAIR PERMIT \$ 100.00/\$150.00 per day

3. Cannabis License Fees:

- a. Fee for issuance of new Cannabis license \$2,500.00
- b. Annual Fee for issuance of Sales and/or Distrib. License \$2,500.00

4. Vital Statistics:

- a. Certified Copies:
 - (i) Birth Certificate \$ 25.00
 - (ii) Death Certificate \$ 25.00
 - (iii) Marriage Certificate \$ 25.00
 - (iv) Domestic Partnership Certificate \$ 25.00
 - (v) One free certified copy for Active Duty Military - -
- b. Marriage License/Civil Unions \$ 28.00
- c. Domestic Partnership Affidavit \$ 28.00

5. Dog Licensing: - 7 months of age or older

- a. Fee is fifteen (\$15.00) which includes one dollar (\$1.00) State Registration and twenty (\$.20) for Pilot Clinic Fund.
- b. There is a charge of three (\$3.00) for all dogs non-spayed and non-neutered, which is required by the State of New Jersey. The fee then becomes eighteen (\$18.00) for a dog license.
- c. Fee for owner 65 years of age or older \$12.00 if dog is spayed or neutered and \$15.00 if the dog is non-spayed or non-neutered
- d. A late fee of \$4.00 will be charged if a license has not been obtained from March 1 to May 30 of each year
- e. Late fee of \$20.00 will be charged if a license has not been obtained from June 1 to December 31 of each year

- f. Any person applying for a license and registration tag for a dog determined to be vicious or potentially dangerous pursuant to N.J.S.A. 4:19-17 et seq. of the laws of the State of New Jersey shall pay an annual fee of \$700.
- g. The annual license fee for a pet shop shall be \$100.00
- h. Each applicant who is issued a permit to breed cats or dogs shall pay a breeding permit fee of \$100.00 per year for owning, keeping or harboring one (1) unneutered female that has already borne one litter since the enactment of this chapter and/or one (1) unneutered male and one (1) unneutered female.

6. Cat and Pig Licenses – 7 months of age or older:

- a. Fee is fifteen (\$15.00)
- b. There is a charge of three (\$3.00) for all cats non-spayed and non-neutered. The fee then becomes eighteen (\$18.00) for a cat license.
- c. Fee for owner 65 years of age or older \$12.00 if cat is spayed or neutered and \$15.00 if the cat is non-spayed or non-neutered
- d. A late fee of \$4.00 will be charged if a license has not been obtained from March 1 to May 30 of each year
- e. Late fee of \$20.00 will be charged if a license has not been obtained from June 1 to December 31 of each year

7. Tax Collector's Office

- a. First duplicate of tax bill: \$ 5.00
- b. Subsequent copies of tax bill: \$ 100.00 each
- c. Issuance of duplicate tax sale certificate
NJSA 54:5-52.1 \$ 25.00
- d. Search for Municipal Liens \$ 10.00

8. Police Department

- a. **Municipal Court Discovery** - All requests for discovery in matters pending in the Laurel Springs Municipal Court shall be submitted through the Municipal Prosecutor. The following fees shall be payable by the requestor to the Borough of Laurel Springs for the discovery provided:

Public Records (copies)

- 1. Letter size per page \$0.05
- 2. Legal size per page \$0.07
- 3. Other materials Actual cost of material
- 4. Where the discovery must be obtained from an entity other than the Borough of Laurel Springs. e.g. another police department, the actual cost paid to the other entity shall be paid by the requestor.

- b. **Off-duty Employment**

- 1. Traffic Control \$65.00 hr, plus \$30.00 admin fee
- 2. Traf Cont-CamCo/NJDOT Project \$54.13 hour
- 3. Other police services \$65.00 hr, plus \$30.00 admin fee
- 4. Police vehicles \$30.00 hour

- c. **Vehicles, Towing And Storage**

- 1. Filing of application (non-refundable) \$ 200.00
- 2. Annual Towing Fee \$ 100.00

9. Check Fees

- a. Returned Checks \$25.00 per check
- b. Stop Payment replacements \$30.00 per check

10. Land Use Fees

- a. Variance and Conditional Use-Application Fee \$ 100.00

i. Escrow Account	\$ 200.00 initial
b. Site plans and Subdivisions - Application fee	\$ 200.00
i. Minor Plan Escrow Account	\$1,000.00 initial
ii. Major Plan Escrow Account	\$1,500.00 initial
c. Redevelopment Escrow Account	\$2,500.00 initial
d. Informal Application Fee	\$ 100.00
e. Concept Plan Application Fee	\$ 100.00
i. Escrow Account	\$ 500.00 initial
f. Zoning Permit	\$ 50.00
g. Home occupation permits	\$ 50.00
11. Property Maintenance Fees	
a. Certificate of Occupancy – Resale of Property	\$ 50.00
1. Inspection within 4 to 9 days	\$ 70.00
2. Inspection within 1-3	\$ 125.00
b. Certificate of Occupancy – New Apt. Tenant	\$ 50.00
1. Inspection within 4 to 9 days	\$ 70.00
2. Inspection within 1-3	\$ 125.00
c. Lead Based Inspection Fees	
1. Dust Wipe Sampling	\$ 650.00 per individual unit
2. Further inspections per Lead Hazard Act	\$ 1,200.00 per individual unit
3. Lead Hazard Control Assistance Fund	\$ 20.00 per individual unit
d. Lead Safe/Lead Free Certificate Filing Fee	\$ 25.00
12. Fire Inspection Fees	
a. Fire Safety Inspection	\$ 45.00
1. Inspection within 4 to 9 days	\$ 90.00
2. Inspection within 1-3	\$ 161.00
b. Fire Permit I	\$ 54.00
c. Fire Permit II	\$ 214.00
d. Fire Permit III	\$ 427.00
e. Fire Permit IV	\$ 641.00
13. Public Works Fees	
a. Dumpsters/construction waste containers on street	\$ 25.00
b. Clothing Bins	\$ 25.00
c. Public Works Truck Placement Fee (brush or concrete)	\$ 75.00
d. Trash Cart fee – per cart – long term lease	\$ 90.00
e. Trash Cart fee – per cart – short term lease	\$ 30.00
f. Street Opening Permits	\$ 175.00
g. Utility Project Inspection Escrow	\$1,000.00
h. Tree Removal Permit	\$ 25.00
i. Lawn Cuts	\$ 100.00 - \$500.00
j. Board Ups	\$ 100.00 plus time and material
k. Misc. Public Works Services	\$ 100.00 plus time and material
l. Liability Insurance Registration	\$ 25.00
14. Mercantile Licenses – any license that is not renewed on or before the last day of February annually will be charged a fee of \$25.00 for every month that the license is not renewed. Mercantile licenses shall be initially and annually assessed and assigned a fee level, reasonable relationship of the costs of regulation and administration of the borough as follows:	
a. Level 1	\$ 60.00 – initially and annually
b. Level 2	\$100.00 – initially and annually
c. Level 3	\$140.00 – initially and annually

- d. Level 4 \$180.00 – initially and annually
- e. Certificate of Registration \$ 50.00 - annually
- 15. Recreation Complex**
 - a. Use Of Fields
 - 1. Use of Fields \$125.00 monthly fee 1 time per week
 - 2. Use of Fields \$250.00-monthly fee 2 times per week
 - 3. Use of Fields \$375.00-monthly fee 3 times per week
 - 4. Use of Fields – single use \$100.00
 - 5. Refundable Key Deposit \$100.00
 - b. Deposit and Rental Fee Schedule for Borough Residents + required TULIP
 - 1. Monday through Thursday \$250.00
 - 2. Friday, Saturday, Sunday, Holidays and Holiday eves. Only one rental per weekend allowed \$350.00
 - 3. Non-profit organization use \$100.00 to \$200.00
 - 4. Charge for Attendant \$ 25.00 per hour
 - 5. Non-social events* \$150.00
 - 6. Event recurring monthly/weekly/quarterly \$ 50.00 - 150.00 per hour
 - 7. Refundable security deposit \$200.00
 - 8. Cancellation Fee (within two weeks of date) \$50.00
 - c. Deposit and Rental Fee Schedule for Non Borough Residents + required TULIP
 - 1. Monday through Thursday \$350.00
 - 2. Friday, Saturday, Sunday, Holidays and Holiday eves. One rental per weekend allowed \$650.00
 - 3. Non-profit organization use \$150.00 to \$350.00
 - 4. Charge for Attendant \$ 50.00 per hour
 - 5. Non-social events * (see note below) \$250.00
 - 6. Event recurring monthly/weekly/quarterly \$100.00 - 250.00 per hour
 - 7. Refundable security deposit \$200.00
 - 8. Cancellation Fee (within two weeks of date) \$100.00
 - d. Deposit and Rental Fee Schedule for Borough Employees and Borough Appointed Borough Officials: \$150.00 + required TULIP

*Note-Non-Social events are such as: business meetings, funerals (which conclude at or before 6:00 pm Monday to Sunday)

16. Municipal Court Public Defender

\$200.00

ATTEST: 
Dawn T. Amadio, RMC


Thomas A. Barbera, Mayor

The foregoing Ordinance was introduced by Mayor and Council of the Borough of Laurel Springs at their meeting held on Monday, November 13, 2023. The ordinance will be considered for adoption after second reading and public hearing to be held on Monday, December 11, 2023 at 7:00 p.m. at the Laurel Springs Recreation Center, 820 Grand Avenue, Laurel Springs, NJ 08021.


Dawn T. Amadio, RMC, Municipal Clerk

The foregoing Ordinance was duly passed and adopted by Mayor and Council of the Borough of Laurel Springs after second reading and public hearing thereon, at a meeting held on Monday, December 11, 2023 7:00 p.m. in the Laurel Springs Recreation Center, 820 Grand Avenue, Laurel Springs, NJ 08021.


Dawn T. Amadio, RMC, Municipal Clerk